


## Instructions and Help.

### A. Installation


1. Download the “WQ Setup.exe” file from the Documents page of the NTCD website. <http://ntcd.org/documents.htm>
2. Run the “WQ Setup.exe” file  
This program will place the required GIS and database files into the “Program Files” directory on the c: drive. This insures that all necessary files are properly referenced in the directory structure. Do not remove files from the “Data” folder.

### B. Operation

#### **To View Project and BMP Information**

1. Run the WQ Inventory from the “All Programs” button in the Start menu.
2. The WQ Inventory will open as an ArcMap project.
3. Zoom to the scale and area of interest.
4. Select the hyperlink (  ) tool to enable the GIS to call the database information for a particular project.
5. Click on a project area with the hyperlink tool to jump to the database display form for that project.
6. Click on the GIS button on the task bar to return to the GIS.
7. Click on another project area if desired.
8. Click on the Access button on the task bar to look at additional database forms, queries or tables.
9. To quickly review projects in an easy to read format select: Forms – “WQ Project Inventory”. Use the mouse scroll wheel to move among all projects.
10. To see BMP totals divided in many ways, select: Queries – then click on the query of interest.

#### **To View % Treatments by Watershed**

11. Select the Info (  ) tool to enable the GIS to give information about treatment percentages for a particular watershed.
12. Click on the green portion of a watershed to see the % treated information.  
These percentages are displayed by: PCT\_WS\_TR (% watershed treated)  
PCT\_RD\_TRT (% roads treated)  
PCT\_URB\_TR (% urban area treated)