



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 x 21

# Board Meeting Agenda

October 19, 2017

10:00 AM (estimated 2 hour duration)

**Location:** Douglas County Library, 233 Warrior Way, Zephyr Cove, NV 89448

**Call in Information:** (515) 739-1034, code 341249#

## Agenda Item

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### 1 Call to Order

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### 2 Supervisor Roll Call

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### 3 Pledge of Allegiance

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### 4 Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

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### 5 Public Interest Comments (No Action)

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**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email [dolson@ntcd.org](mailto:dolson@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

# CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

## Motion to approve the Consent Calendar

### Agenda Items

Page #

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#### 6 Agency Reports, Discussion/Possible Action

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**A For Possible Action: Natural Resources Conservation Service (NRCS) report**

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**B For Possible Action: National Association of Conservation Districts (NACD) report**

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**C For Possible Action: Department of Conservation and Natural Resources Conservation District Program report**

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**D For Possible Action: Nevada Association of Conservation Districts (NvACD) report**

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#### 7 Discussion/Possible Action (Business)

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**A For Possible Action: Approval of the Board of Supervisors meeting minutes for July 20, 2017** 3

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**B For Possible Action: Contract Amendment to the Nevada Division of Environmental Protection Lake Clarity Crediting Program Registration and Implementation Grant.** 8

District Manager Kelly signed an amendment with Nevada Division of Environmental Protection for the Lake Clarity Crediting Program Registration and Implementation Grant to extend the contract by one year till March 31, 2019.

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**C For Possible Action: Approval of the 2017 Fiscal Year Annual and Financial Report.** 9

This was completed and sent to State Conservation Commission at the end of September.

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**D For Possible Action: Approval of the NTCD financial reports for August 2017.** 27

As of 8/31/17, the District's Fund balance was \$106,827. This represents the District's available spendable resources, or assets less liabilities. August had a surplus of \$5,185. The surplus was due to having minimal extra expenses this month and normal spending by staff to the general fund. This is the District's 2<sup>st</sup> month of the new fiscal year.

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# ADMINISTRATIVE CALENDAR

## Agenda Items

Page #

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### 8 Consent Calendar items pulled for further discussion

Item(s) pulled from the Consent Calendar will be heard at this time.

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### 9 For Possible Action: Approval of the NTCD financial reports for Sept 2017.

33

As of 9/30/17, the District's Fund balance was \$111,353. This represents the District's available spendable resources, or assets less liabilities. August had a surplus of \$4,527. The surplus was due to less General Fund spending by the staff than average. This is the District's 3<sup>rd</sup> month of the fiscal year.

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### 10 For Possible Action: Approval of the New Contract Agreement with Tahoe Resource Conservation District for Lake Clarity Crediting Program Registration and Implementation Grant

39

A new contract with the Tahoe Resource Conservation District for Lake Clarity Crediting Program Registration and Implementation needs to be approved. This contract is for \$5,400 and spanning from October 1, 2017 to December 31, 2018.

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### 11 For Possible Action: Approval of the New Contract Agreement with United States Forest Service (USFS), Nevada Department of Transportation (NDOT) and Douglas County for Kahle Water Quality Basin Implementation Grant and Interlocal Agreement

57

New contracts for the amounts of \$540,000 from USFS, \$225,000 from NDOT and \$410,000 for the Kahle Water Quality Basin Implementation Project. This project will start November 1, 2017 and complete December 31, 2018. Agreements have not been finalized, but due to the quick turnaround time, it is necessary that the Board discuss it now.

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### 12 For Possible Action: Electing a Voting Representative to the Nevada Association of Conservation Districts (NvACD) Annual Meeting

The NvACD Annual Meeting is November 7<sup>th</sup> in Minden, Nevada. NTCD needs to elect a voting delegate to represent the District in this meeting.

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### 13 For Possible Action: Updating Key Executives and Removing Owner of Wells Fargo Business Account

Jason Brand is the Key executive and Dan St John is the Owner of the NTCD bank account. Wells Fargo requires a board motion to update these account managers.

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### 14 For Possible Action: Staff Report

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### 15 Supervisor's Comments

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### 16 Public Interest Comments

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### 17 For Possible Action: Motion to Adjourn

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