



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 x 21

Board Meeting Agenda

July 26, 2018

10:00 AM (estimated 2 hour duration)

Location: DWR Center Board, The Parasol, 948 Incline Way, Incline Village, Nevada

Call in Information: (515) 739-1034, code 341249#

Agenda Item

1 Call to Order

2 Supervisor Roll Call

3 Pledge of Allegiance

4 Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

5 Public Interest Comments (No Action)

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email dolson@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar

Agenda Items

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6 Agency Reports, Discussion/Possible Action

A For Possible Action: Natural Resources Conservation Service (NRCS) report

B For Possible Action: National Association of Conservation Districts (NACD) report

**C For Possible Action: Department of Conservation and Natural Resources
Conservation District Program report**

**D For Possible Action: Nevada Association of Conservation Districts (NvACD)
report**

7 Discussion/Possible Action (Business)

**A For Possible Action: Approval of the Board of Supervisors meeting minutes for
June 12, 2018.** 4

B For Possible Action: Approval of the NTCD financial report for May 2018 8

As of 5/31/18, the District's Fund balance was \$117,392 This represents the District's available spendable resources, or assets less liabilities. May had a surplus of \$20,133. This was due to the early payment of Douglas County of \$25,000. Without this pre-payment we would have run a deficit of 4,867. This was due to high general fund spending by all staff and Domi still being on partial maternity leave.

ADMINISTRATIVE CALENDAR

Agenda Items

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8 Consent Calendar items pulled for further discussion

Item(s) pulled from the Consent Calendar will be heard at this time.

9 For Possible Action: Approval of the NTCD financial report for June 2018

14

As of 6/30/18, the District's Fund balance was \$113,584. This represents the District's available spendable resources, or assets less liabilities. June had a deficit of \$3,807. The District was still short on project funding this month which increased our general fund spending. Domi is off maternity leave and is working mostly on projects. This is the District's final month of the fiscal year.

10 For Possible Action: Approval of Nevada Department of Transportation (NDOT) Contract for \$1,000,000 from July 26, 2018 to December 31, 2019.

20

This contract is to assist NDOT with the design, permitting, and implementation of improvements to treat existing NDOT drainage outfalls in the Lake Tahoe Basin. The cost of individual projects will vary but not exceed the total allotment of \$1 million. Projects will be dictated by NDOT staff.

11 For Possible Action: Tahoe Regional Planning Agency Nearshore Human Health Assessment Contract for \$59,800 from July 2018 to December 2018

30

The District was awarded a project of \$59,800 through the Tahoe Regional Planning Agency to perform human health monitoring on Lake Tahoe.

12 For Possible Action: Solicitation of Nevada Tahoe Conservation District Board Members for November Election

The District's election for new supervisors will be in the beginning of November. There will be 2 seats opening. Cary Sarnoff and Bob Cook's terms are ending 12/31/2018.

13 For Possible Action: Reviewing and Possibly Changing the Standing District Board Meeting Time and Date.

43

A doodle poll was filled out by District Supervisors to facilitate discussion of changing the monthly time and date of the NTCD Board meeting.

14 For Possible Action: Meghan Kelly Performance Review Results.

45

Meghan Kelly's review was discussed at the April board meeting and supervisors returned evaluations to Glen Smith. It was decided to postpone discussion of a merit increase until the July board meeting to evaluate financial standing and if grants can accept an increase in her salary.

15 For Possible Action: Board Volunteer Day

16 For Possible Action: Reviewing and Selecting an Auditor for NTCD

47

It was requested by the board to solicit proposals for the annual audit. 3 proposals were received: Steele (\$8,500), and Kevin J Pikero & associates, Inc (\$10,000), Kohn & Company (\$10,000).

17 For Possible Action: Staff Report

18 Supervisor's Comments

19 Public Interest Comments

20 For Possible Action: Motion to Adjourn
