



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 x 21

# Board Meeting Agenda

April 19, 2018

1:00 PM (estimated 2 hour duration)

**Location:** The Parasol, 948 Incline Way, Incline Village, Nevada

**Call in Information:** (515) 739-1034, code 341249#

## Agenda Item

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### 1 Call to Order

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### 2 Supervisor Roll Call

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### 3 Pledge of Allegiance

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### 4 Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

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### 5 Public Interest Comments (No Action)

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**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email [dolson@ntcd.org](mailto:dolson@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

# CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

## Motion to approve the Consent Calendar

### Agenda Items

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#### 6 Agency Reports, Discussion/Possible Action

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**A For Possible Action: Natural Resources Conservation Service (NRCS) report**

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**B For Possible Action: National Association of Conservation Districts (NACD) report**

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**C For Possible Action: Department of Conservation and Natural Resources Conservation District Program report**

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**D For Possible Action: Nevada Association of Conservation Districts (NvACD) report**

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#### 7 Discussion/Possible Action (Business)

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**A For Possible Action: Approval of the Board of Supervisors meeting minutes for March 15, 2018.**

5

**B For Possible Action: Approval of Washoe County Lake Clarity Crediting Program Registration and Implementation Grant.**

Washoe County mitigation funds from the Tahoe Regional Planning Agency to assist Washoe County Lake Clarity Crediting Program Registration have been released to the District. These are match funds for the Nevada Division of Environmental Protection's contract (Agenda item 10). Funds total: \$45,911.23 Effective Date: April 2018 to December 2019.

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**C For Possible Action: Approval of Nevada Tahoe Conservation District Proposed Budget and Work Plan**

9

The District has developed its work plan and proposed budget for Fiscal Year 2019. This will be submitted to the Nevada Association of Conservation Districts.

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# ADMINISTRATIVE CALENDAR

## Agenda Items

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### 8 Consent Calendar items pulled for further discussion

Item(s) pulled from the Consent Calendar will be heard at this time.

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### 9 For Possible Action: Approval of the NTCD financial report for March 2018

19

As of 3/31/18, the District's Fund balance was \$109,469. This represents the District's available spendable resources, or assets less liabilities. March had a deficit of \$3,127. There was approximately \$2000 more General Fund spending by the staff than average and consequently, not as much indirect cost brought in. Domi Fellers has started to work again this month and will up her hours in future months. The District is still looking OK overall at the moment and, besides regular expenses, do not foresee any large expenditures in the near future. This is the District's 9<sup>st</sup> month of the fiscal year.

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### 10 For Possible Action: Performance review for District Manager Meghan Kelly

25

Please review the performance review document to determine

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### 11 For Possible Action: Approval of Nevada Department of Environmental Protection Lake Clarity Crediting Program Registration and Implementation Grant.

28

This project will assist Washoe County and fulfill obligations and commitments contained in the Interlocal Agreement (ILA) to Implement the Lake Tahoe Total Maximum Daily Load (TMDL) with the Nevada Division of Environmental Protection (NDEP). Contract total: \$45,911.23 Effective Date: April 2018 to December 2019.

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### 12 For Possible Action: Approval of Nevada Department Of Transportation (NDOT) Lake Clarity Crediting Program Registration and Implementation Grant.

44

This project will assist NDOT and fulfill obligations and commitments contained in the Interlocal Agreement (ILA) to Implement the Lake Tahoe Total Maximum Daily Load (TMDL) with the Nevada Division of Environmental Protection (NDEP). Contract total: \$99,194 Effective Date: April 2018 to December 2019.

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### 13 For Possible Action: Approval of Lower Wood Creek Water Quality Improvement Project with Washoe County.

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The District will assist Washoe County and their consultant with the Lake Clarity Crediting Program related modeling and reporting for the Lower Wood Creek Water Quality Improvement Project including attending technical advisory and design team meeting, providing design input, and registering the project. Meghan Kelly, District Manager, will sign when received. Contract total: \$34,911.24 Effective Date: April 2018 to March 2021.

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### 14 For Possible Action: Approval of Kahle Water Quality Basin Implementation Project Construction Contract with Rapid Construction Inc.

56

The closing of the bids for Kahle Water Quality Basin Implementation Project is Was April 25<sup>th</sup>. Rapid Construction Inc. was the best valued bidder at the contract sum of \$1,111,111.11. District staff have reviewed the bid package for completeness and checked references.

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### 15 For Possible Action: Approval of Pittman Terrace Water Quality Improvement Project Construction Contractor.

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The closing of bids for Pittman Terrace Water Quality Improvement Project is May 3<sup>rd</sup>. The contract award will be given to best valued bidder. By the time of the board meeting, District staff will have reviewed the bid package for completeness and checked references.

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### 16 For Possible Action: Online Payment of Insurance Bills

Currently the District pays our health, dental, eye and disability insurances by check. There are options to pay all of these bills online and/or automatically. This will save money and time by staff.

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### 17 For Possible Action: Staff Report

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**18 Supervisor's Comments**

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**19 Public Interest Comments**

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**20 For Possible Action: Motion to Adjourn**

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