



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 x 21

# Board Meeting Minutes

September 18, 2018

10:00 AM

**Location:** Trepp Room, The Parasol, 948 Incline Way, Incline Village, Nevada

**Present:** Supervisor G. Smith  
Supervisor Cook  
Supervisor Nelson  
Supervisor Martin  
Supervisor Sarnoff (phone)

M. Kelly, District Manager  
D. Olson, Assistant District Manager  
L. Coe, National Resources Conservation Service

**Absent:** Supervisor Berkbigler  
Supervisor Appointee D. Smith  
Supervisor Perlman-Whyman  
Supervisor McCarthy

## Agenda Item

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**1 Call to Order**

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**2 Supervisor Roll Call**

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**3 Pledge of Allegiance**

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**4 Approval of the Agenda**

Motion to move agenda items 10, 11, to the beginning of the agenda approved by Supervisor Martin, seconded by Supervisor Smith. Motion carried unanimously.

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**5 Public Interest Comments (No Action)**

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**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email [dolson@ntcd.org](mailto:dolson@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

# CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

## Motion to approve the Consent Calendar

Items pulled by Supervisor Martin are 6 B. Seconded by Supervisor Sarnoff. Motion carried unanimously.

## Agenda Items

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<b>10 For Possible Action: Approval of an increase in funding for the Rosewood Creek Continuation Project.</b>	38
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This contract is continued funding for the Rosewood Creek Restoration Project to perform monitoring, replace/rehabilitate two culverts, and repair numerous headcuts. Contract Amount: original - \$320,029 modified - \$654,229 Effective Dates: Sept 16, 2016 – Sept 30 2022. This is a rapid process to amend 2016 contract to more than double the budget. This will remove two fish passage barriers that were not addressed in the original contract. The NTCD staff will receive \$95,000 in staff time. The previous budget was \$45,000. Motion approved by Supervisor Martin, seconded by Supervisor Cook. Motion carried unanimously.

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<b>11 For Possible Action: Natural Resource Conservation Service (NRCS) Assistance Funding</b>	42
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This funding will be used to improve the District's capacity to promote conservation efforts focusing on the McFaul Creek Drainage area. It was also allow the District stay integrated with other projects and multi-jurisdictional meetings that impact the environment of the Tahoe Basin. Contract Amount: \$50,000. Effective Dates: Sept 30, 2018 – Dec 31, 2019. Livy Coe discussed that this funding will probably not be available until NRCS's next fiscal year starting November 1<sup>st</sup>. There was also discussion regarding the potential of working with private landowners using NRCS grant funds that are awarded directly to the landowner and use the District as a consultant.

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## 6 Agency Reports, Discussion/Possible Action

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### A For Possible Action: Natural Resources Conservation Service (NRCS) report

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### B For Possible Action: National Association of Conservation Districts (NACD) report

NACD is proposing sun setting the market based support of fuels reduction. Supervisor Martin proposes that the District recommends that it be retained. This recommendation needs to be proposed by a District to discuss at the NACD Annual conference. Supervisor Martin will write a resolution that "NACD supports the federal government to assist in creating a market based approach to hazardous fuels reduction and land management to promote a more sustainable method of reducing fuels and preventing catastrophic damage. (14) AO2014/TBR2019" for next board meeting.

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### C For Possible Action: Department of Conservation and Natural Resources Conservation District Program report

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### D For Possible Action: Nevada Association of Conservation Districts (NvACD) report

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## 7 Discussion/Possible Action (Business)

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**A For Possible Action: Approval of the Board of Supervisors meeting minutes for July 26, 2018.** 4

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**B For Possible Action: Approval of the NTCD financial report for July 2018** 8

As of 7/31/18, the District's Fund balance was \$101,933 This represents the District's available spendable resources, or assets less liabilities. July had a deficit of \$11,651. This was due to the District's yearly liability insurance of \$4,588, and a quarterly POOL PACT payment of \$2,460, vacation time and still heavy general fund spending by staff. This is the 1<sup>st</sup> month of the fiscal year.

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**C For Possible Action: Approval of the NTCD Fiscal Year 2018 Annual Report and Final Financial Report** 14

The annual report and final financial report will be submitted to the State Conservation Commission.

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## ADMINISTRATIVE CALENDAR

**Agenda Items** **Page #**

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**8 Consent Calendar items pulled for further discussion**

Item(s) pulled from the Consent Calendar will be heard at this time.

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**9 For Possible Action: Approval of the NTCD financial report for August 2018** 32

As of 8/31/18, the District's Fund balance was \$109,642. This represents the District's available spendable resources, or assets less liabilities. August had a surplus of \$7,746. The District had sufficient project work to keep the staff busy and therefore had reduced general fund spending. This combined with no large expenditures this month created a surplus for the month. This is the District's second month of the fiscal year. Motion approved by Supervisor Martin, seconded by Supervisor Sarnoff. Motion carried unanimously.

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**12 For Possible Action: Staff Report**

District Manager Kelly discussed the construction at Pittman Terrace and Kahle Water Quality Basin. The NRCS field day was busy including visiting the Kahle Basin, a private BMP issue and a potential project in the Pinewild/Zephyr Heights area. District Manager Kelly and Nevada Department of Transportation have been discussing projects for their funding that was approved last board meeting. These areas include outfalls at Mount Rose, and work around Cave Rock and Pittman Terrace.

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**13 Supervisor's Comments**

Supervisor Cook discussed needing to approve a voting member for the NvACD annual meeting.

Supervisor Nelson brought up the ongoing lawsuit regarding water rights in Mineral and Lyons County.

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**14 Public Interest Comments**

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**15 For Possible Action: Motion to Adjourn**

Motion approved by Supervisor Martin, seconded by Supervisor Cook. Motion carried unanimously.

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