



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 x 21

Board Meeting Agenda

June 12, 2018

1:00 PM (estimated 2 hour duration)

Location: Douglas County Library, 233 Warrior Way, Zephyr Cove, NV 89448

Call in Information: (515) 739-1034, code 341249#

Agenda Item

1 Call to Order

2 Supervisor Roll Call

3 Pledge of Allegiance

4 Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

5 Public Interest Comments (No Action)

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email dolson@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar

Agenda Items

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6 Agency Reports, Discussion/Possible Action

A For Possible Action: Natural Resources Conservation Service (NRCS) report

B For Possible Action: National Association of Conservation Districts (NACD) report

C For Possible Action: Department of Conservation and Natural Resources
Conservation District Program report

D For Possible Action: Nevada Association of Conservation Districts (NvACD)
report

7 Discussion/Possible Action (Business)

A For Possible Action: Approval of the Board of Supervisors meeting minutes for
May 8, 2018.

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ADMINISTRATIVE CALENDAR

Agenda Items

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8 Consent Calendar items pulled for further discussion

Item(s) pulled from the Consent Calendar will be heard at this time.

9 For Possible Action: Approval of the NTCD financial report for April 2018

8

As of 4/30/18, the District's Fund balance was \$99,258. This represents the District's available spendable resources, or assets less liabilities. April had a deficit of \$10,261. This was a difficult month for the district with excessive general fund spending by all staff. There was not sufficient work to keep all staff billing project funds. There was approximately \$4000 more General Fund spending by the staff than average. Also, the District had a quarterly POOL/PACT payment of \$2300 This is the District's 10st month of the fiscal year.

10 For Possible Action: Approval of Pittman Terrace Water Quality Improvement Project Construction Contractor from Rebid.

14

Bids were opened for the rebid of Pittman Terrace Water Quality Improvement Project on June 6th. The contract award will be given to best value bidder. By the time of the board meeting, District staff will have reviewed the bid package for completeness and checked references.

11 For Possible Action: Online Payment of Insurance Bills

It has been discussed that Supervisor Sarnoff reviews the bank statement instead of the District Manager as a double check of all bills paid online.

12 For Possible Action: Preapproval of United States Forest Service (USFS) additional funding for Kahle Water Quality Basin Implementation Project

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The USFS is allocating an additional \$72,000 for the Kahle Water Quality Basin Implementation Project to cover additional staff time and possible change orders. This project is ongoing and expected to be completed on September 30th, 2018. Agreements have not been finalized, but due to the quick turnaround time, it is necessary that the Board discuss it now.

14 For Possible Action: Board Volunteer Day

15 For Possible Action: Staff Report

16 Supervisor's Comments

17 Public Interest Comments

18 For Possible Action: Motion to Adjourn
