



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 x 21

## Board Meeting Minutes

March 19, 2019  
10:00 AM

**Location:** Board Room, The Parasol, 948 Incline Way, Incline Village, Nevada

**Present:** Supervisor G. Smith  
Supervisor Cook  
Supervisor Martin (phone)  
Supervisor Sarnoff  
Supervisor Appointee D. Smith (phone)

Supervisor Perlman-Whyman (phone)  
Supervisor Berkbigler  
Supervisor McCarthy  
M. Kelly, District Manager  
D. Olson, Assistant District Manager

**Absent:** Supervisor Nelson

### Agenda Item

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**1 Call to Order**

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**2 Supervisor Roll Call**

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**3 Pledge of Allegiance**

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**4 Approval of the Agenda**

Motion to approve the agenda approved by Supervisor Sarnoff, seconded by Supervisor McCarthy.  
Motion carried unanimously.

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**5 Public Interest Comments (No Action)**

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**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email [dolson@ntcd.org](mailto:dolson@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

## CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar presented by Supervisor McCarthy, Seconded by Supervisor Sarnoff. Carried unanimously.

### Agenda Items

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#### 6 Agency Reports, Discussion/Possible Action

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A For Possible Action: Natural Resources Conservation Service (NRCS) report

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B For Possible Action: National Association of Conservation Districts (NACD) report

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C For Possible Action: Department of Conservation and Natural Resources  
Conservation District Program report

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D For Possible Action: Nevada Association of Conservation Districts (NvACD)  
report

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#### 7 Discussion/Possible Action (Business)

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A Approval of the Board of Supervisors meeting minutes for February 19, 2019.

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# ADMINISTRATIVE CALENDAR

## Agenda Items

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### 8 Consent Calendar items pulled for further discussion

Item(s) pulled from the Consent Calendar will be heard at this time.

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### 9 Supervisor Oaths.

Supervisors Cook, Sarnoff, Martin, and Dwayne Smith will take their oaths for their new terms.

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### 10 Approval of Bijou Park Creek Contract with Wildscape Engineering for approximately \$75,800 beginning March 2019.

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The Bijou Park Creek Restoration Project was awarded to the team of consultants lead by Wildscape Engineering. As a member of the team, the District will serve as lead for and assist with multiple tasks in the scope of work. Wildscape Engineering would contract with the City of South Lake Tahoe and NTCD would sub-contract with Wildscape Engineering to complete the work. This contract is phase 1. Phase 2 will include full design, construction and implementation. District Manager Kelly noted that this work may lead to additional work with the City of South Lake Tahoe on other associated projects including recreation and trails. Motion to approve District Manager Kelly to sign the Bijou Park Creek Contract with Wildscape Engineering for \$75,800 after modifications to Article 8 to comply with confidentiality requirements of the by District presented by Supervisor Sarnoff, seconded by Supervisor McCarthy. Motion carried unanimously.

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### 11 Approval of Kahle Ditch Riparian Restoration Project funded by Tahoe Beach Club for \$98,000 beginning March 19, 2019.

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The Kahle Ditch Restoration Project will decommission a ditch at the end of Kahle Drive and restore the area. The District will be responsible for design, permitting, and construction oversight of the project. This project is part of phase 3 of an Environmental Improvement Project project at Kahle and will only restore about 70% of the ditch. The US Forest Service is looking to do the final 30% of the ditch in a larger restoration project that will address additional concerns. The project area is on 60% Tahoe Beach Club land and 40% US Forest Service land. Motion to approve The Kahle Ditch Riparian restoration Project funded by Tahoe Beach Club for \$89,000 beginning March 19, 2019 presented by District by Supervisor McCarthy, seconded by Supervisor Cook. Motion carried unanimously.

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### 12 Staff Report

District Manager Kelly discussed the potential of hiring a summer employee to help with Nevada Department of Transportation work. She also mentioned the District is waiting to hear about a couple of Nevada Division of State Lands grants.

Supervisor Dwayne Smith noted that the \$10,000 in engineering funds should have been processed and will check with Washoe County on the status of those funds. Also he talked with the county manager about the need for a budgetary request of funds for the district. To increase communication with the Washoe County Supervisor Board, District Manager Kelly will draft a letter thanking the County for the past financial support and to extend an invitation to do a tour of project sites.

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### 13 Supervisor's Comments

Supervisor Cook mentioned the stormwater issue on Shade Grove Lane off of Highway 207 and if this could be a potential project.

Supervisor Perlman-Whyman wanted to thank everyone and mentioned the need for District representation at the annual meeting in Las Vegas next year.

Supervisor Martin noted that the legislative day for Nevada Association of Conservation Districts is coming up and there is a need for people to attend. He also discussed that Ray Dotson is the new Natural Resources Conservation District State Conservationist and there is potential to provide technical support to them.

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### 14 Public Interest Comments

The next board meeting has been changed to **April 23<sup>rd</sup> at 10am.**

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**15 Motion to Adjourn**

Motion to adjourn presented by District by Supervisor McCarthy, seconded by Supervisor Cook.  
Motion carried unanimously.

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