



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 x 21

# Board Meeting Agenda

October 15, 2019

10:00 AM (estimated 2 hour duration)

**Location:** Tahoe Douglas Fire Station 23, 193 Elks Point Road, Zephyr Cove, Nevada  
**Call in Information:** (605) 313-5107, code 341249#

## Agenda Item

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### 1 Call to Order

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### 2 Supervisor Roll Call

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### 3 Pledge of Allegiance

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### 4 Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

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### 5 Public Interest Comments (No Action)

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**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posted:** Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email [dolson@ntcd.org](mailto:dolson@ntcd.org); or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

## CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

### Motion to approve the Consent Calendar

## Agenda Items

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### 6 Agency Reports, Discussion/Possible Action

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**A For Possible Action: Natural Resources Conservation Service (NRCS) report**

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**B For Possible Action: National Association of Conservation Districts (NACD) report**

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**C For Possible Action: Department of Conservation and Natural Resources Conservation District Program report**

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**D For Possible Action: Nevada Association of Conservation Districts (NvACD) report**

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### 7 Discussion/Possible Action (Business)

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**A For Possible Action: Approval of the Board of Supervisors meeting minutes for July 16, 2019.** 4

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**B For Possible Action: Contract to Produce Conceptual Plans for Burnt Cedar Beach Erosion Control Project with IVGID for \$10,655 through October 15, 2019.** 7  
District Manager Kelly signed this agreement under her signing authority.

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**C For Possible Action: Approval of the NTCD financial report for July 2019** 17  
As of 7/31/19, the District's Fund balance was \$131,837. This represents the District's available spendable resources, or assets less liabilities. July had a surplus of \$3,083. There were vacations taken by staff increasing the general fund spending, but . The liability Insurance for the year of \$4,625 was paid this month. The District also received \$10,000 of engineering fund from Washoe County in July. This was the first month of the District's fiscal year.

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**D For Possible Action: Approval of the NTCD financial report for August 2019** 23  
As of 8/31/19, the District's Fund balance was \$130,704. This represents the District's available spendable resources, or assets less liabilities. August had a deficit of \$1,134. The District had less project work this month and therefore had increased general fund spending. There were not any large expenditures this month. This was the second month of the District's fiscal year.

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**E For Possible Action: Approval of the NTCD Annual and Final Financial Reports for FY 2019** 29  
The draft annual report and final financial report were submitted to the State Conservation Commission by September 30<sup>th</sup>. These need to still be approved by the board to finalize them.

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**F For Possible Action: Contract Extension of the Nevada Division of Environmental Protection's Washoe County Lake Clarity Crediting Program Implementation Grant.** 48  
This is an extension of the original grant signed on May 8<sup>th</sup>, 2018. District Manager Kelly signed this grant under her signing authority.

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# ADMINISTRATIVE CALENDAR

## Agenda Items

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### 8 Consent Calendar items pulled for further discussion

Item(s) pulled from the Consent Calendar will be heard at this time.

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### 9 For Possible Action: Approval of the NTCD financial report for September 2019

50

As of 9/30/19, the District's Fund balance was \$135,255. This represents the District's available spendable resources, or assets less liabilities. September had a surplus of \$4,551. The District had ample project work to keep the staff busy and therefore had reduced general fund spending. The annual renewal of Auto CAD (\$1,631) was paid this month. This was the third month of the fiscal year.

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### 10 For Possible Action: Appointing a voting member for the Nevada Association of Conservation District's (NvACD) 2019 Annual Meeting.

The NvACD annual meeting will be held in Winnemucca on October 22<sup>nd</sup> to 24<sup>th</sup>. The District needs to appoint a member to vote for this meeting.

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### 11 For Possible Action: Board authorizing expenses for Supervisor Doug Martin to attend the NvACD 2019 Annual Meeting.

Supervisor Martin will discuss his needs and desire to attend.

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### 12 For Possible Action: Staff Report

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### 13 Supervisor's Comments

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### 14 Public Interest Comments

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### 15 For Possible Action: Motion to Adjourn

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PO Box 915  
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775-586-1610 x 21

## Board Meeting Minutes

July 18, 2019  
10:00 AM

**Location:** Tahoe Douglas Fire Station, 193 Elks Point Road, Zephyr Cove, NV

**Present:** Supervisor G. Smith Supervisor Cook (phone)  
Supervisor Sarnoff Supervisor Martin (phone)  
Supervisor Nelson M. Kelly, District Manager  
Supervisor Perlman-Whyman D. Olson, Assistant District Manager

**Absent:** Supervisor Appointee D. Smith  
Supervisor Berkbigler  
Supervisor McCarthy

### Agenda Item

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#### 1 Call to Order

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#### 2 Supervisor Roll Call

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#### 3 Pledge of Allegiance

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#### 4 Approval of the Agenda

Motion to approve the agenda approved by Supervisor Perlman-Whyman, seconded by Supervisor Sarnoff. Motion carried unanimously.

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#### 5 Public Interest Comments (No Action)

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Motion to approve the Consent Calendar presented by Supervisor Sarnoff, seconded by Supervisor Martin. Carried unanimously.

### Agenda Items

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#### 6 Agency Reports, Discussion/Possible Action

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**A For Possible Action: Natural Resources Conservation Service (NRCS) report**

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**B For Possible Action: National Association of Conservation Districts (NACD) report**

---

**C For Possible Action: Department of Conservation and Natural Resources  
Conservation District Program report**

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**D For Possible Action: Nevada Association of Conservation Districts (NvACD)  
report**

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#### 7 Discussion/Possible Action (Business)

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**A For Possible Action: Approval of the Board of Supervisors meeting minutes for  
May 18, 2019.**

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## ADMINISTRATIVE CALENDAR

### Agenda Items

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#### 8 Consent Calendar items pulled for further discussion

No sections were pulled for discussion.

9	<b>For Possible Action: Approval of the NTCD financial report for June 2019</b> As of 6/30/19, the District's Fund balance was \$128,730. This represents the District's available spendable resources, or assets less liabilities. June had a surplus of \$6,741. The District had ample project work to keep the staff busy and therefore had reduced general fund spending. There were also not any large expenditures this month. This was the District's final month of the fiscal year. The District ended the year with a \$15,146 surplus. There was a discussion by Supervisor Perlman-Whyman regarding the financial commitment of Washoe County and how the District can continue to work on having a grant for the district be put into the annual budget. It was decided that Supervisor G. Smith would submit a letter to the acting interim county manager Dave Solero and follow up with a meeting with Supervisor Martin. Motion to approve the June financial report presented by Supervisor Sarnoff, seconded by Supervisor Martin. Carried unanimously.	8
10	<b>For Possible Action: Pre-approval of United States Forest Service (USFS) funding of Burke Creek/Rabe Meadows Riparian Restoration Project for up to \$247,000 and terminating on September 30, 2024.</b> The USFS grant of up to \$247,000 will fund the planning stage of the Burke Creek/Rabe Meadows Riparian Restoration Project. The goal of this funding is to complete planning and permitting for the project. The Project will develop an alternatives analysis, complete necessary studies for planning and NEPA, create a plan for invasive weeds treatment, and develop conceptual plans for the preferred alternative. District Manager Kelly was contacted by the USFS regarding the Kahle Ditch Restoration Project. It has not been fully decided by the USFS when and how much will be in this contract. This should be finalized in the next few weeks. This project has the potential to bring in additional funds for design and constructions in the future. Motion to pre-approve the USFS funds for Burke Creek/Rabe Meadows Riparian Restoration Project for up to \$247,000 was presented by Supervisor Sarnoff, seconded by Supervisor Nelson. Carried unanimously.	14
11	<b>For Possible Action: Staff Report</b> District Manager Kelly discussed the current fieldwork being done including the work for Nevada Department of Transportation and the Tahoe Regional Planning Agencies' Shoreline Human Health project.	
12	<b>Supervisor's Comments</b> Supervisor Perlman-Whyman talked about the National Conservation Foundation's new generation leadership training will be open for applications soon.	
13	<b>Public Interest Comments</b>	
14	<b>For Possible Action: Motion to Adjourn</b>	

**🌀 SHORT FORM AGREEMENT 🌀**  
**Between**  
**INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT**  
**and**  
**NEVADA TAHOE CONSERVATION DISTRICT**  
**for**  
**PROFESSIONAL SERVICES**

This Agreement is made as of Date between **INCLINE VILLAGE GENERAL IMPROVEMENT DISTRICT (IVGID)**, hereinafter referred to as "OWNER," and the **NEVADA TAHOE CONSERVATION DISTRICT**, hereinafter referred to as "CONSULTANT." OWNER intends to complete the Project(s) as described in *Attachment A* and as amended from time to time, hereinafter referred to as the "Project."

## **1.0 BASIC SERVICES**

The CONSULTANT shall perform the following tasks and additional services as may be included from time to time by Additional Services Addendums (ASAs) to this Agreement in accordance with Paragraph 4.2:

Services as described in Attachment "A," basically consisting of creation of conceptual design drawings and cost estimate for the stormwater and erosion control improvements at Burnt Cedar Beach.

All documentation, drawings, reports and invoices submitted for this project will include IVGID PO Number 20-0015.

## **2.0 OWNER'S RESPONSIBILITIES**

OWNER shall do the following in a timely manner so as not to delay the services of CONSULTANT:

- 2.1** Designate in writing a person to act as OWNER's representative with respect to services to be rendered under this Agreement. Such person shall have complete authority to transmit instructions, receive information, and interpret and define OWNER's policies and decisions with respect to CONSULTANT's services for the PROJECT.
- 2.2** Assist CONSULTANT by placing at CONSULTANT's disposal existing data, plans, reports and other information known to, in possession of, or under control of OWNER which are relevant to the execution of CONSULTANT's duties on the PROJECT. Also, provide all criteria and full information as to OWNER's requirements for the Project, including design criteria, objectives and constraints, space, capacity and performance requirements, flexibility and expandability, and any budgetary limitations.
- 2.3** Provide "Measured Drawings" for project.

### **3.0 PERIODS OF SERVICE**

- 3.1 General.** The provisions of Section 3 and the various rates of compensation for CONSULTANT's services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project through completion of the Services contained herein. CONSULTANT's obligation to render services hereunder will extend for a period which may reasonably be required for the performance of CONSULTANT's services and required extensions thereto. If specific periods of time for rendering services are set forth or specific dates by which services are to be completed are provided and if such dates are exceeded through no fault of CONSULTANT, all rates, measures, and amounts of compensation provided herein shall be subject to equitable adjustment.
- 3.2** With an assumed start date of August 1, 2019, CONSULTANT will complete the project no later than October 15, 2019.

### **4.0 PAYMENT TO CONSULTANT**

#### **4.1 Methods of Payment for Services and Expenses of CONSULTANT**

##### **4.1.1 Compensation Terms Defined**

- 4.1.1.1** "Per Diem" shall mean an hourly rate(s) as indicated in Attachment "A" to be paid to CONSULTANT as total compensation for each hour(s) of each employee of CONSULTANT work(s) on the Project, plus Reimbursable Expenses.
- 4.1.1.2** "Reimbursable Expenses" shall mean the actual expenses incurred directly or indirectly in connection with the Project, including, but not limited to subconsultants or SubCONSULTANT costs, transportation and subsistence incidental thereto, obtaining bids or proposals from CONSULTANT(s), toll telephone calls, express mail and telegrams, reproduction of Reports, Drawings, Specifications, Bidding Documents, and similar Project-related items in addition to those required under Section 1. In addition, Reimbursable Expenses will also include expenses incurred for main frame computer time and other highly specialized equipment, including photographic production. Reimbursable Expenses will include a ten percent (10%) markup over CONSULTANT's cost.
- 4.1.2 Basis and Amount of Compensation for Basic Services.** Compensation shall be as indicated in Attachment "A", with a Not to Exceed amount of **Ten Thousand Six Hundred Fifty-Five Dollars (\$10,655.00).**

#### **4.2 Basis and Amount of Compensation for Additional Services**

Compensation for Additional Services shall be on the basis of Per Diem or Lump Sum, to be agreed upon at the time of request for Additional Services. The estimated amount of Additional Services will be determined at the time the Additional Services are requested.



### **4.3 Intervals of Payments**

Payments to CONSULTANT for Basic and Additional Services rendered and Reimbursable Expenses incurred shall be made once every month by OWNER. CONSULTANT's invoices will be submitted once every month and will be based upon total services completed at the time of billing. OWNER shall make prompt payments in response to CONSULTANT's invoices.

### **4.4 Other Provisions Concerning Payments**

- 4.4.1** If OWNER fails to make any payment due CONSULTANT for services and expenses within 30 days after receipt of CONSULTANT's statement, the amounts due CONSULTANT will be increased at the rate of one percent (1%) per month from date of OWNER's receipt of invoice.
- 4.4.2** If the Project is suspended or abandoned in whole or in part for more than 90 days, CONSULTANT shall be compensated for all services performed prior to receipt of written notice from the OWNER of such suspension or abandonment, together with Reimbursable Expenses then due.
- 4.4.3** If any items in any invoices submitted by CONSULTANT are disputed by OWNER for any reason, including the lack of supporting documentation, OWNER may temporarily delete the disputed item and pay the remaining amount of the invoice. OWNER shall promptly notify CONSULTANT of the dispute and request clarification and/or remedial action. After any dispute has been settled, CONSULTANT shall include the disputed item on a subsequent regularly scheduled invoice or on a special invoice.

## **5.0 GENERAL CONSIDERATIONS**

### **5.1 Termination**

- 5.1.1** This Agreement may be terminated in writing by either party in the event of substantial failure by the other party to fulfill its obligations under this Agreement through no fault of the terminating party. However, no termination for default may be initiated unless the other party is given a ten (10) calendar day cure period after written notice (delivery by certified mail, return receipt requested) of intent to terminate.
- 5.1.2** This Agreement may be terminated in writing (delivered by certified mail, return receipt requested) by OWNER for its convenience.
- 5.1.3** Upon any termination, CONSULTANT shall (1) promptly discontinue all Services affected (unless a termination notice from OWNER directs otherwise); and (2) deliver or otherwise make available to OWNER upon full payment for services rendered to the date of termination, all documents, data, drawings, specifications, reports, estimates, summaries, and such other information and materials as may have been accumulated by CONSULTANT in performing this Agreement, whether such materials are completed or in process. All payments due CONSULTANT at termination shall be made by OWNER.

## **5.2 Ownership of Documents**

The original documents, plans, electronic files, studies or reports prepared under this Agreement, for which the OWNER pays compensation to the CONSULTANT, except working notes and internal documents, shall become and remain the property of the OWNER, and upon payment of said compensation shall be surrendered to the OWNER upon the completion of the Work under this Agreement or on the completion of specific phases of the Work, if requested by the OWNER. The CONSULTANT may retain copies of said Work in their files, but such Work shall not be released to any other party or reused by the CONSULTANT without the express written consent of the OWNER. Reuse of any of these drawings, specifications or other work products of the CONSULTANT by the OWNER for other than the specific project covered in this Agreement without the written permission of the CONSULTANT shall be at the OWNER's risk; provided that the CONSULTANT shall not be liable for any claims or damages arising out of such unauthorized reuse by the OWNER or by other's actions through the OWNER.

## **5.3 Professional Liability Insurance**

- 5.3.1 CONSULTANT shall maintain professional liability insurance for protection against claims arising out of performance of services under this Agreement caused by negligent acts, errors, or omissions for which "PROFESSIONAL SERVICES" is legally liable for a period of five (5) years thereafter, if available and reasonably affordable. The professional liability policy shall provide a minimum coverage of \$1,000,000. CONSULTANT shall maintain the existing retroactive date on all future policies with the same insurance company and attempt to do so if CONSULTANT changes insurance companies. In the event that CONSULTANT goes out of business during the instant period, CONSULTANT shall purchase, at the request of OWNER, an extended reporting period.
- 5.3.2 Should CONSULTANT's normal professional liability coverage be less than the minimum required amount, CONSULTANT may purchase project insurance or obtain a rider on his normal policy in an amount sufficient to bring CONSULTANT's coverage up to minimum requirements.

## **5.4 Controlling Law**

This Agreement is to be governed by and construed in accordance with the Laws of the State of Nevada.

## **5.5 Successors and Assigns**

- 5.5.1 The parties hereby bind their respective partners, successors, executors, administrators, legal representatives, and, to the extent permitted by Paragraph 5.5.2, their assigns, to the terms, conditions, and covenants of this Agreement.
- 5.5.2 Neither OWNER nor CONSULTANT shall assign, sublet, or transfer any rights under or interest in this Agreement (including, but without limitation, monies that may become due or monies that are due) without the written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law.

Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent CONSULTANT from employing such independent professional associates, subCONSULTANTS, and consultants as CONSULTANT may deem appropriate to assist in the performance of Services.

- 5.5.3** Except as may be expressly stated otherwise in this Agreement, nothing under this Agreement shall be construed to give any rights or benefits in this Agreement to anyone other than OWNER and CONSULTANT, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of OWNER and CONSULTANT and not for the benefit of any other party.

## **5.6 Dispute Resolution**

This Agreement to engage in alternate dispute resolution (“ADR”) pursuant to NRS 338.150 and any other Agreement or consent to engage in ADR entered into in accordance herewith as provided in this Section 5.6 will be specifically enforceable under the prevailing Nevada law in the Second Judicial District Court of the State of Nevada in and for the County of Washoe. Any dispute arising under this contract will be sent to mediation. Any mediation shall occur in Incline Village, Washoe County, Nevada. The mediation shall be conducted through the American Arbitration Association (AAA) and be governed by the AAA’s Mediation Procedures.

The mediator is authorized to conduct separate or ex parte meetings and other communications with the parties and/or their representatives, before, during and after any scheduled mediation conference. Such communications may be conducted via telephone, in writing, via email, online, in person or otherwise.

OWNER and CONSULTANT are encouraged to exchange all documents pertinent to the relief requested. The mediator may request the exchange of memorandum on all pertinent issues. The mediator does not have the authority to impose a settlement on the parties but such mediator will attempt to help OWNER and CONSULTANT reach a satisfactory resolution of their dispute. Subject to the discretion of the mediator, the mediator may make oral or written recommendations for settlement to a party privately, or if the parties agree, to all parties jointly.

OWNER and CONSULTANT shall participate in the mediation process in good faith. The mediation process shall be concluded within sixty (60) days of a mediator being assigned.

In the event of a complete settlement of all or some issues in dispute is not achieved within the scheduled mediation session(s), the mediator may continue to communicate with the parties, for a period of time, in an ongoing effort to facilitate a complete settlement. Any settlement agreed upon during mediation shall become binding if within thirty (30) days after the date that any settlement agreement is signed, either the OWNER or CONSULTANT fails to object or withdraw from the agreement. If mediation shall be unsuccessful, either OWNER or CONSULTANT may then initiate judicial proceedings by filing suit. OWNER and CONSULTANT will share the cost of mediation equally unless agreed otherwise.

## **5.7 Equal Employment and Non-discrimination**

In connection with the Services under this Agreement, CONSULTANT agrees to comply with the applicable provisions of State and Federal Equal Opportunity statutes and regulations.

## **5.8 Indemnification**

Indemnification of OWNER by CONSULTANT: CONSULTANT agrees to indemnify and hold OWNER and each of its officers, employees, agents and representatives harmless from any claims, damage, liability or costs (including reasonable attorneys' fees and costs of defense) stemming from this project to the extent such claims, damage, liability or costs are caused by CONSULTANT's negligent acts, errors or omissions or by the negligent acts, errors or omissions of CONSULTANT's subconsultants, agents, or anyone acting on behalf of or at the direction of CONSULTANT.

CONSULTANT's obligation to hold harmless and indemnify OWNER shall include reimbursement to OWNER of the loss of personnel productivity, incurred as a result of that defense. Reimbursement for the time spent by OWNER's personnel shall be charged to CONSULTANT at the then-current rate charged for such services by the private sector.

Indemnification of CONSULTANT by OWNER: OWNER agrees to indemnify and hold CONSULTANT and each of its officers, employees, agents and representatives harmless from any claims, damage, liability or costs (including reasonable attorneys' fees and costs of defense) stemming from this project to the extent such claims, damage, liability or costs are caused by OWNER's acts, errors, or omissions or by the negligent acts, errors, or omissions of the OWNER's subconsultants, agents or anyone acting on behalf of, or at the direction of, the OWNER.

OWNER's obligation to hold harmless and indemnify CONSULTANT shall include reimbursement to CONSULTANT of the loss of personnel productivity, incurred as a result of that defense. Reimbursement for the time spent by CONSULTANT's personnel shall be charged to OWNER at the then-current rate charged for such services by the private sector.

Notwithstanding anything contained herein to the contrary, Nevada's comparative negligence doctrine shall apply to both OWNER and CONSULTANT. In addition, nothing herein shall prevent OWNER or CONSULTANT from relying upon any Nevada statute or case law that protects OWNER or CONSULTANT with respect to liability or damages. This Provision shall survive the termination, cancellation or expiration of the Agreement.

## **5.9 Changes and Modifications**

The parties agree that no change or modification to this Agreement, or any attachments hereto, shall have any force or effect unless the change is reduced to writing, dated, and made a part of this Agreement. The execution of the change shall be authorized and signed in the same manner as this Agreement.

#### **5.10 Licenses**

CONSULTANT shall have a Washoe County business license, and all appropriate CONSULTANT's licenses and certifications for the services to be performed.

#### **5.11 Severability**

In the event any provision of this Agreement shall be held invalid and unenforceable, the remaining provisions shall be valid and binding upon the parties.

#### **5.12 Waiver**

One or more waivers by either party of any provision, term, condition, or covenant shall not be construed by the other party as a waiver of a subsequent breach of the same by the other party.

#### **5.13 Extent of Agreement**

This Agreement, including all Exhibits, and any and all amendments, modifications, and supplements duly executed by the parties in accordance with this Agreement, govern and supersede any and all inconsistent or contradictory terms, prior oral or written representations or understandings, conditions, or provisions set forth in any purchase orders, requisition, request for proposal, authorization of services, notice to proceed, or other form or document issued by OWNER with respect to the Project or CONSULTANT's services.

**IN WITNESS WHEREOF**, the parties hereto have set their hands the day and date of the year first set forth above.

**OWNER:**  
**INCLINE VILLAGE G. I. D.**

**CONTRACTOR:**  
**NEVADA TAHOE CONSERVATION DISTRICT**

**The undersigned has read, reviewed and approves this document**

**Agreed to:**

By: \_\_\_\_\_

Joseph J. Pomroy, P.E.  
Director of Public Works

By: \_\_\_\_\_

*Meghan Kelly*

*Sign AND Print or Type Name*

*Dana Olson*

Attest: \_\_\_\_\_

*Dana Olson*

*Sign AND Print or Type Name*

Address for Giving Notice:

**INCLINE VILLAGE G. I. D.**  
893 Southwood Boulevard  
Incline Village, Nevada 89451  
775-832-1267- Phone

If CONTRACTOR is a Corporation, attach evidence of authority to sign.

Address for Giving Notice:

**NEVADA TAHOE CONSERVATION DISTRICT**  
P. O. Box 915  
Zephyr Cove, NV 89448  
775-586-1610

Business License No. (DUNS) 119128077

Federal Tax ID No. 33-1044148

### PROJECT DESCRIPTION

The Burnt Cedar Water Quality Improvement Project arose due to years of stormwater related damage and sediment discharge at Burnt Cedar Beach in Incline Village, Nevada. Currently the site receives urban stormwater runoff from Lakeshore Blvd and an upland residential watershed via an 18" metal pipe which outlets directly to an existing grassy picnic area. From this area, the stormwater forges a variety of paths causing damage to the infrastructure it encounters including a parking area, bathrooms, and a playground before entering Lake Tahoe. The existing condition contributes urban stormwater runoff to Lake Tahoe from a primary road as well as additional sediments and potential pollutants from an onsite parking area. The parking area within Burnt Cedar Beach has stormwater BMPs to treat the stormwater that falls within the parcel, however, the runoff from the Washoe County right-of-way and upland watershed typically inundate these BMPs rendering them useless during a storm. The proposed project will utilize previous work done during the Incline Village Green Infrastructure Project including hydrology and PLRM to design an appropriately sized treatment to capture fine sediment and control the water quantity protecting valuable infrastructure.

NTCD will prepare a conceptual design and cost estimate which can be used to apply for grants such as the Lake Tahoe Bond Act and the NDEP 319h grants. The conceptual design will present a solution that meets the following objectives:

#### Objectives:

1. Reduce the delivery of sediment and nutrients to Lake Tahoe by treating urban stormwater runoff using infiltration stormwater features with native landscaping.
2. Reduce upland erosion and protect existing recreation infrastructure by conveying overflow in an armored path to Lake Tahoe.
3. Achieve Lake Tahoe TMDL goals by obtaining up to 6 Lake Clarity Credits or a reduction of 1200 lbs of fine sediment to Lake Tahoe annually.

### TASKS WITH DELIVERABLES AND PRODUCTS

NTCD will use the survey provided by the Incline Village GID (IVGID) to prepare conceptual design drawings in AutoCAD. NTCD anticipates up to 2 site visits and one meeting between IVGID and NTCD. NTCD will prepare a conceptual estimate for construction of the project. NTCD will run the Pollutant Load Reduction Model (PLRM) to determine possible Lake Clarity Credits which is vital information for grant applications.

#### *Deliverables:*

(all deliverables in electronic format unless otherwise specified)

1. Conceptual or 30% Engineering Plans with Expected PLRM credits
2. Conceptual Engineer's Estimate of Probable Costs

### SCHEDULE

With an assumed start date of August 1, 2019, NTCD will complete the project no later than October 15, 2019. NTCD will alter the schedule to meet grant deadlines as necessary.

#### IV. BUDGET

The total expected project cost is not to exceed \$10,654.39 to complete the major tasks as outlined above. The table below provides a detailed cost estimate.

	STAFF			Fringe 15%	Direct Cost Subtotal	IDC 39.76%	Sub Totals
	Principal Engineer	Sr. Proj Engineer	Modeler				
rate	\$64.95	\$50.74	\$57.35				
Field Investigation	\$259.80	\$202.97		\$69.41	\$532.18	\$211.60	\$743.78
Meetings and Communication	\$129.90	\$101.48		\$34.71	\$266.09	\$105.80	\$371.89
Concept Design and Estimate	\$2,273.25	\$3,044.50	\$573.50	\$883.69	\$6,774.94	\$2,693.72	\$9,468.65
Mileage (2 roundtrips)					\$50.14	\$19.94	\$70.08
						<b>TOTAL</b>	<b>\$10,654.39</b>



		INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year =	% of Budget
		NV TAHOE CONSERVATION DIST.	July 2019	YTD July 2019 -June 2020	Budget	Variance Favorable (Unfavorable)	8%
	<b>General Fund</b>						
	<b>Community Grants-Income</b>						
	Carson City				3,000.00	(3,000.00)	0%
	Douglas County				25,000.00	(25,000.00)	0%
	NV Division of Conser. District				4,000.00	(4,000.00)	0%
	Washoe County Community Grant		10,000.00	10,000.00	15,000.00	(5,000.00)	67%
	<b>Total Community Grants-Income</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>47,000.00</b>	<b>(37,000.00)</b>	<b>21%</b>
	<b>Grants-Income</b>					0.00	
	Administration Fee Income					0.00	
	Personnel Cost Income					0.00	
	Wages Weighted Rate-Grant Income					0.00	
	Grants-Income - Other					0.00	
	<b>Total Grants-Income</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	
	<b>Income-Pass Thru Subcontractor</b>					0.00	
	<b>Interest</b>					0.00	
	<b>Miscellaneous Income</b>					0.00	
	<b>Prior Year Income</b>					0.00	
	<b>Services Rendered</b>						
	<b>Vehicle Use Income</b>					0.00	
	<b>Wage Reimbursements</b>					0.00	
	<b>Indirect Cost Income-Ge (GL Shows in Expense Category)</b>		9,576.20	9,576.20	140,500.00	(130,923.80)	7%
	<b>TOTAL INCOME</b>		<b>19,576.20</b>	<b>19,576.20</b>	<b>187,500.00</b>	<b>(167,923.80)</b>	<b>10%</b>
	<b>EXPENSES</b>						
	<b>Advertising-Expense</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0%</b>
	<b>Building Expense</b>						
	Building Repairs/Maint-Expense		90.00	90.00	1,680.00	1,590.00	5%
	<b>Total Building Expense</b>		<b>90.00</b>	<b>90.00</b>	<b>1,680.00</b>	<b>1,590.00</b>	
	<b>Conference &amp; Training-Expense</b>						
	Food					0.00	
	Lodging					0.00	
	Parking					0.00	
	Registration Fees					0.00	
	Travel/Transportation					0.00	
	Conference & Training-Expense - Other					0.00	
	<b>Total Conference &amp; Training-Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0%</b>
	<b>Deposit Security</b>					<b>0.00</b>	
	<b>Donation-Expense</b>					<b>0.00</b>	
	<b>Dues and Subscriptions-Expense</b>						
	Membership/Dues District		24.00	24.00		(24.00)	
	Membership/Dues Staff					0.00	
	Dues and Subscriptions-Expense - Other				1,000.00	1,000.00	
	<b>Total Dues and Subscriptions-Expense</b>		<b>24.00</b>	<b>24.00</b>	<b>1,000.00</b>	<b>976.00</b>	<b>2%</b>
	<b>Equipment-Expense</b>					0.00	

	Computer Hardware & Software			6,610.00	6,610.00	0%
	Computer Maintenance & Repair			500.00	500.00	0%
	Office Equipment & Furniture				0.00	
	Rental/Leasing Fees Equipment	128.71	128.71	5,000.00	4,871.29	3%
	Repairs & Maintenance Equipment				0.00	
	Telephone System				0.00	
	Equipment-Expense - Other	139.11	139.11		(139.11)	
<b>Total Equipment-Expense</b>		<b>267.82</b>	<b>267.82</b>	<b>12,110.00</b>	<b>11,842.18</b>	<b>2%</b>
<b>Insurance-Expense</b>					0.00	
	E&O/Prop/ Liability Insurance	4,624.60	4,624.60	5,000.00	375.40	92%
<b>Total Insurance-Expense</b>		<b>4,624.60</b>	<b>4,624.60</b>	<b>5,000.00</b>	<b>375.40</b>	<b>92%</b>
	Meals - Expense	0.00			0.00	
	Meetings Expense - Other				0.00	
<b>Meetings Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0%</b>
<b>Miscellaneous Expense</b>		<b>0.01</b>	<b>0.01</b>			
<b>Other Expenses</b>				<b>0.00</b>		
<b>Professional Fees-Expense</b>						
	Accounting	8.00	8.00	12,500.00	12,492.00	0%
	Audit				0.00	
	Bank fees	36.38	36.38	600.00	563.62	
	Computer/Software Maintenance					
	Professional Fees-Expense - Other			300.00	300.00	0%
<b>Total Professional Fees-Expense</b>		<b>44.38</b>	<b>44.38</b>	<b>13,400.00</b>	<b>13,355.62</b>	<b>0%</b>
<b>Rents and Leases</b>						
	Office Space Lease	1,250.00	1,250.00	15,000.00	13,750.00	8%
	Storage Rents					
	Rents and Leases-Other	(139.11)	(139.11)		139.11	
<b>Total Rents and Leases</b>		<b>1,110.89</b>	<b>1,110.89</b>	<b>15,000.00</b>	<b>13,889.11</b>	<b>7%</b>
<b>Service Charges</b>			<b>0.00</b>		<b>0.00</b>	<b>0%</b>
<b>Subcontractor Fees-Expense</b>					0.00	
	2nd Nature				0.00	
	Biological by Design				0.00	
	High Sierra Water Lab				0.00	
	Hughes Weed Control				0.00	
	Jacobs, Jack P.E.				0.00	
	Nichols Consulting Engineers				0.00	
	Round Hill GID				0.00	
	Other			0.00	0.00	
<b>Total Subcontractor Fees-Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Supplies-Expense</b>						
	Office Supplies			2,000.00		
	Photocopies					
	Postage and Delivery			1,200.00		
	Publication/Printing					
	Supplies-Expense - Other	216.66	216.66	500.00	283.34	43%
<b>Total Supplies-Expense</b>		<b>216.66</b>	<b>216.66</b>	<b>3,700.00</b>	<b>3,483.34</b>	<b>6%</b>

<b>Telecommunications</b>							
	Internet Fees			150.00	150.00	0%	
	Long Distance				0.00		
	Phone Services			5,000.00	5,000.00	0%	
	Telephone-Expense - Other	230.39	230.39		(230.39)		
<b>Total Telecommunications-Expense</b>		<b>230.39</b>	<b>230.39</b>	<b>5,150.00</b>	<b>4,919.61</b>	<b>4%</b>	
<b>Vehicles-Expense</b>					0.00		
	District Vehicle Use	(334.66)	(334.66)	(2,500.00)			
	Fuel-Expense	135.42	135.42	2,000.00	1,864.58	7%	
	License & Maintenance			1,500.00	1,500.00	0%	
	Mileage Reimbursement Expense			100.00			
	Vehicle Fuel Reimbursement Expense						
	Vehicle						
<b>Total Vehicles-Expense</b>		<b>(199.24)</b>	<b>(199.24)</b>	<b>1,100.00</b>	<b>1,299.24</b>	<b>-18%</b>	
<b>Wages</b>							
	Payroll Clearing Account	326.90	326.90				
	Wages - Asst. Dist. Mgr (DO)	5,945.17	5,945.17				
	Wages-ES III (DF)	2,808.96	2,808.96				
	Professional Engineer (MG)	1,031.48	1,031.48				
	Professional Engineer (MK)	7,107.10	7,107.10				
	Wages - Other	(0.49)	(0.49)				
	Uncompensated Absence-Reimb Exp	(7,291.67)	(7,291.67)				
<b>Total Wages</b>		<b>9,927.45</b>	<b>9,927.45</b>	<b>110,000.00</b>	<b>100,072.55</b>	<b>9%</b>	
<b>Wages-Overhead/Fringe</b>					0.00		
	Long Term Disability	156.23	156.23	1,860.00			
	Misc Payroll Expense						
<b>Total Wages-Overhead/Fringe</b>		<b>156.23</b>	<b>156.23</b>	<b>1,860.00</b>	<b>1,703.77</b>	<b>8%</b>	
	<b>Total Wages/Ovrhead</b>	<b>10,083.68</b>	<b>10,083.68</b>	<b>111,860.00</b>	<b>101,776.32</b>	<b>17%</b>	
<b>Revolving Account</b>							
	<b>TOTAL EXPENSES (No Indirect included)</b>	<b>16,493.19</b>	<b>16,493.19</b>	<b>172,500.00</b>	<b>156,006.81</b>	<b>10%</b>	
	<b>NET REVENUE OVER/(UNDER) EXPENSES</b>	<b>3,083.01</b>	<b>3,083.01</b>				
	<b>Fund Balance (total equity)</b>	<b>\$ 131,837</b>					

## Nevada Tahoe Conservation District

## Balance Sheet

As of July 31, 2019

	Jul 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Clearing Account	-0.01
Petty Cash	0.86
Wells Fargo - General 2513204	38,120.59
Total Checking/Savings	38,121.44
Accounts Receivable	
Accounts Receivable	153,090.50
Total Accounts Receivable	153,090.50
Total Current Assets	191,211.94
Other Assets	
Prepaid expenses	1,250.00
Total Other Assets	1,250.00
<b>TOTAL ASSETS</b>	<b>192,461.94</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	43,292.38
Total Accounts Payable	43,292.38
Other Current Liabilities	
Deferred Income-Moody donations	806.91
Deferred Income - Barton Exp Ka	2,500.00
Deferred Income - Demo garden	192.86
Deferred Income - SCA Exp Kahle	350.00
Deferred Income - TBC Exp Kahle	634.00
Liab.Uncompensated Absences	12,499.21
Payroll Liabilities	
457 Payable	324.22
NV Unemployment Payable	24.98
Total Payroll Liabilities	349.20
Total Other Current Liabilities	17,332.18
Total Current Liabilities	60,624.56
Total Liabilities	60,624.56
Equity	
Opening Balance	11,724.59
Prior Earnings	117,029.78
Net Income	3,083.01
Total Equity	131,837.38
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>192,461.94</b>

**Nevada Tahoe Conservation District**  
**A/R Aging Summary**  
**As of July 31, 2019**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Caltrans Road RAM	0.00	0.00	0.00	4,679.42	0.00	4,679.42
Douglas Co AQ Kahle	672.25	0.00	0.00	0.00	0.00	672.25
Douglas County Assistance	2,049.31	0.00	0.00	0.00	0.00	2,049.31
NDOT 2018 LCCP	128.23	0.00	1,722.84	2,397.66	0.00	4,248.73
NDOT Assistance	39,776.35	0.00	66,023.38	0.00	0.00	105,799.73
TahoeRCD 2019 NDOT	0.00	0.00	0.00	225.11	884.75	1,109.86
TahoeRCD 2019 RSWMP	0.00	0.00	0.00	0.00	1,093.96	1,093.96
TahoeRCD RSWMP	0.00	0.00	0.00	0.00	293.46	293.46
TRPA SSH	6,651.61	1,442.68	9,860.93	0.00	0.00	17,955.22
TTD 50 Bypass	5,722.11	0.00	0.00	0.00	0.00	5,722.11
USBOR RWC Continuation	2,241.68	0.00	0.00	0.00	0.00	2,241.68
Washoe Co 2018 LCCP	4,318.31	0.00	0.00	0.00	0.00	4,318.31
Washoe Co Lower Wood Creek	342.82	0.00	0.00	0.00	0.00	342.82
Wildscape 2019	0.00	0.00	0.00	0.00	687.23	687.23
Wildscape Bijou Park Creek	810.54	0.00	225.31	195.44	645.12	1,876.41
<b>TOTAL</b>	<b><u>62,713.21</u></b>	<b><u>1,442.68</u></b>	<b><u>77,832.46</u></b>	<b><u>7,497.63</u></b>	<b><u>3,604.52</u></b>	<b><u>153,090.50</u></b>

**Nevada Tahoe Conservation District**  
**A/P Aging Summary**  
**As of July 31, 2019**

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	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Dana Olson AP	0.00	24.36	0.00	0.00	0.00	24.36
Desert Research Institute	962.62	0.00	0.00	0.00	0.00	962.62
Meghan Kelly	0.00	16.24	0.00	0.00	0.00	16.24
Monica Grammenos AP	91.91	0.00	0.00	0.00	0.00	91.91
PERS, State of Nevada	7,488.83	0.00	0.00	0.00	0.00	7,488.83
RaPID Construction Inc	26,616.75	0.00	0.00	0.00	0.00	26,616.75
Tahoe Resource Conservation District	0.00	305.36	0.00	0.00	0.00	305.36
USGS	0.00	0.00	5,498.00	0.00	0.00	5,498.00
Wells Fargo Business Card Kelly	156.83	0.00	0.00	0.00	0.00	156.83
Wells Fargo Business Card Olson	110.88	0.00	0.00	0.00	0.00	110.88
Western Environmental Testing Laboratory	0.00	2,020.60	0.00	0.00	0.00	2,020.60
<b>TOTAL</b>	<b><u>35,427.82</u></b>	<b><u>2,366.56</u></b>	<b><u>5,498.00</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>43,292.38</u></b>

		INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year =	% of Budget
		NV TAHOE CONSERVATION DIST.	August 2019	YTD July 2019 -June 2020	Budget	Variance Favorable (Unfavorable)	17%
	<b>General Fund</b>						
	<b>Community Grants-Income</b>						
	Carson City				3,000.00	(3,000.00)	0%
	Douglas County				25,000.00	(25,000.00)	0%
	NV Division of Conser. District				4,000.00	(4,000.00)	0%
	Washoe County Community Grant			10,000.00	15,000.00	(5,000.00)	67%
	<b>Total Community Grants-Income</b>		<b>0.00</b>	<b>10,000.00</b>	<b>47,000.00</b>	<b>(37,000.00)</b>	<b>21%</b>
	<b>Grants-Income</b>					0.00	
	Administration Fee Income					0.00	
	Personnel Cost Income					0.00	
	Wages Weighted Rate-Grant Income					0.00	
	Grants-Income - Other					0.00	
	<b>Total Grants-Income</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	
	<b>Income-Pass Thru Subcontractor</b>					0.00	
	<b>Interest</b>					0.00	
	<b>Miscellaneous Income</b>					0.00	
	<b>Prior Year Income</b>					0.00	
	<b>Services Rendered</b>						
	<b>Vehicle Use Income</b>					0.00	
	<b>Wage Reimbursements</b>					0.00	
	<b>Indirect Cost Income-Ge</b> (GL Shows in Expense Category)		10,632.07	20,208.27	140,500.00	(120,291.73)	14%
	<b>TOTAL INCOME</b>		<b>10,632.07</b>	<b>30,208.27</b>	<b>187,500.00</b>	<b>(157,291.73)</b>	<b>16%</b>
	<b>EXPENSES</b>						
	<b>Advertising-Expense</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0%</b>
	<b>Building Expense</b>						
	Building Repairs/Maint-Expense		90.00	180.00	1,680.00	1,500.00	11%
	<b>Total Building Expense</b>		<b>90.00</b>	<b>180.00</b>	<b>1,680.00</b>	<b>1,500.00</b>	
	<b>Conference &amp; Training-Expense</b>						
	Food					0.00	
	Lodging					0.00	
	Parking					0.00	
	Registration Fees					0.00	
	Travel/Transportation					0.00	
	Conference & Training-Expense - Other					0.00	
	<b>Total Conference &amp; Training-Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0%</b>
	<b>Deposit Security</b>					<b>0.00</b>	
	<b>Donation-Expense</b>					<b>0.00</b>	
	<b>Dues and Subscriptions-Expense</b>						
	Membership/Dues District			24.00		(24.00)	
	Membership/Dues Staff					0.00	
	Dues and Subscriptions-Expense - Other				1,000.00	1,000.00	
	<b>Total Dues and Subscriptions-Expense</b>		<b>0.00</b>	<b>24.00</b>	<b>1,000.00</b>	<b>976.00</b>	<b>2%</b>
	<b>Equipment-Expense</b>					0.00	

	Computer Hardware & Software			6,610.00	6,610.00	0%
	Computer Maintenance & Repair			500.00	500.00	0%
	Office Equipment & Furniture				0.00	
	Rental/Leasing Fees Equipment	144.63	273.34	5,000.00	4,726.66	5%
	Repairs & Maintenance Equipment				0.00	
	Telephone System				0.00	
	Equipment-Expense - Other		139.11		(139.11)	
<b>Total Equipment-Expense</b>		<b>144.63</b>	<b>412.45</b>	<b>12,110.00</b>	<b>11,697.55</b>	<b>3%</b>
<b>Insurance-Expense</b>					0.00	
	E&O/Prop/ Liability Insurance		4,624.60	5,000.00	375.40	92%
<b>Total Insurance-Expense</b>		<b>0.00</b>	<b>4,624.60</b>	<b>5,000.00</b>	<b>375.40</b>	<b>92%</b>
	Meals - Expense	0.00			0.00	
	Meetings Expense - Other				0.00	
<b>Meetings Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>500.00</b>	<b>0%</b>
<b>Miscellaneous Expense</b>		<b>0.00</b>	<b>0.01</b>			
<b>Other Expenses</b>				<b>0.00</b>		
<b>Professional Fees-Expense</b>						
	Accounting	8.00	16.00	12,500.00	12,484.00	0%
	Audit				0.00	
	Bank fees	26.82	63.20	600.00	536.80	
	Computer/Software Maintenance					
	Professional Fees-Expense - Other			300.00	300.00	0%
<b>Total Professional Fees-Expense</b>		<b>34.82</b>	<b>79.20</b>	<b>13,400.00</b>	<b>13,320.80</b>	<b>1%</b>
<b>Rents and Leases</b>						
	Office Space Lease	1,250.00	2,500.00	15,000.00	12,500.00	17%
	Storage Rents					
	Rents and Leases-Other		(139.11)		139.11	
<b>Total Rents and Leases</b>		<b>1,250.00</b>	<b>2,360.89</b>	<b>15,000.00</b>	<b>12,639.11</b>	<b>16%</b>
<b>Service Charges</b>			<b>0.00</b>		<b>0.00</b>	<b>0%</b>
<b>Subcontractor Fees-Expense</b>					0.00	
	2nd Nature				0.00	
	Biological by Design				0.00	
	High Sierra Water Lab				0.00	
	Hughes Weed Control				0.00	
	Jacobs, Jack P.E.				0.00	
	Nichols Consulting Engineers				0.00	
	Round Hill GID				0.00	
	Other			0.00	0.00	
<b>Total Subcontractor Fees-Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Supplies-Expense</b>						
	Office Supplies	19.26	19.26	2,000.00		
	Photocopies					
	Postage and Delivery			1,200.00		
	Publication/Printing					
	Supplies-Expense - Other		216.66	500.00	283.34	43%
<b>Total Supplies-Expense</b>		<b>19.26</b>	<b>235.92</b>	<b>3,700.00</b>	<b>3,464.08</b>	<b>6%</b>



<b>Telecommunications</b>							
	Internet Fees			150.00	150.00	0%	
	Long Distance				0.00		
	Phone Services			5,000.00	5,000.00	0%	
	Telephone-Expense - Other	230.39	460.78		(460.78)		
<b>Total Telecommunications-Expense</b>		<b>230.39</b>	<b>460.78</b>	<b>5,150.00</b>	<b>4,689.22</b>	<b>9%</b>	
<b>Vehicles-Expense</b>					0.00		
	District Vehicle Use	(132.24)	(466.90)	(2,500.00)			
	Fuel-Expense	34.63	173.05	2,000.00	1,826.95	9%	
	License & Maintenance			1,500.00	1,500.00	0%	
	Mileage Reimbursement Expense			100.00			
	Vehicle Fuel Reimbursement Expense						
	Vehicle						
<b>Total Vehicles-Expense</b>		<b>(97.61)</b>	<b>(293.85)</b>	<b>1,100.00</b>	<b>1,393.85</b>	<b>-27%</b>	
<b>Wages</b>							
	Payroll Clearing Account	(557.35)	(230.45)				
	Wages - Asst. Dist. Mgr (DO)	6,172.11	12,117.28				
	Wages-ES III (DF)	4,350.74	7,159.70				
	Professional Engineer (MG)	637.71	1,669.19				
	Professional Engineer (MK)	3,446.85	10,553.95				
	Wages - Other	1.08	0.59				
	Uncompensated Absence-Reimb Exp	(4,113.06)	(11,404.73)				
<b>Total Wages</b>		<b>9,938.08</b>	<b>19,865.53</b>	<b>110,000.00</b>	<b>90,134.47</b>	<b>18%</b>	
<b>Wages-Overhead/Fringe</b>					0.00		
	Long Term Disability	156.23	312.46	1,860.00			
	Misc Payroll Expense						
<b>Total Wages-Overhead/Fringe</b>		<b>156.23</b>	<b>312.46</b>	<b>1,860.00</b>	<b>1,547.54</b>	<b>17%</b>	
	<b>Total Wages/Ovrhead</b>	<b>10,094.31</b>	<b>20,177.99</b>	<b>111,860.00</b>	<b>91,682.01</b>	<b>35%</b>	
<b>Revolving Account</b>							
	<b>TOTAL EXPENSES (No Indirect included)</b>	<b>11,765.80</b>	<b>28,261.99</b>	<b>172,500.00</b>	<b>144,238.01</b>	<b>16%</b>	
	<b>NET REVENUE OVER/(UNDER) EXPENSES</b>	<b>(1,133.73)</b>	<b>1,946.28</b>				
	<b>Fund Balance (total equity)</b>	<b>\$ 130,704</b>					

## Nevada Tahoe Conservation District

## Balance Sheet

As of August 31, 2019

	Aug 31, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Clearing Account	-0.01
Petty Cash	0.86
Wells Fargo - General 2513204	63,650.74
Total Checking/Savings	63,651.59
Accounts Receivable	
Accounts Receivable	140,353.78
Total Accounts Receivable	140,353.78
Total Current Assets	204,005.37
Other Assets	
Prepaid expenses	1,250.00
Total Other Assets	1,250.00
<b>TOTAL ASSETS</b>	<b>205,255.37</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	60,155.50
Total Accounts Payable	60,155.50
Other Current Liabilities	
Deferred Income-Moody donations	806.91
Deferred Income - Barton Exp Ka	1,127.30
Deferred Income - Demo garden	192.86
Liab.Uncompensated Absences	11,919.95
Payroll Liabilities	
457 Payable	324.22
NV Unemployment Payable	24.98
Total Payroll Liabilities	349.20
Total Other Current Liabilities	14,396.22
Total Current Liabilities	74,551.72
Total Liabilities	74,551.72
Equity	
Opening Balance	11,724.59
Prior Earnings	117,029.78
Net Income	1,949.28
Total Equity	130,703.65
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>205,255.37</b>

**Nevada Tahoe Conservation District**  
**A/R Aging Summary**  
**As of August 31, 2019**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Caltrans Road RAM	0.00	0.00	0.00	0.00	4,679.42	4,679.42
Douglas Co AQ Kahle	2,376.83	0.00	672.25	0.00	0.00	3,049.08
Douglas Co Kahle	5,625.41	0.00	0.00	0.00	0.00	5,625.41
Douglas County Assistance	6,769.04	0.00	2,049.31	0.00	0.00	8,818.35
IVGID Burnt Cedar	2,546.67	0.00	0.00	0.00	0.00	2,546.67
NDEP 2018 LCCP	2,524.58	0.00	0.00	0.00	0.00	2,524.58
NDOT 2018 LCCP	672.00	0.00	128.23	0.00	0.00	800.23
NDOT Assistance	13,014.26	12,333.20	39,776.35	0.00	0.00	65,123.81
TahoeRCD 2019 NDOT	0.00	0.00	0.00	0.00	225.11	225.11
TahoeRCD 2019 RSWMP	0.00	0.00	0.00	0.00	631.36	631.36
TRPA SSH	9,419.83	0.00	8,094.29	9,860.93	0.00	27,375.05
TTD 50 Bypass	0.00	0.00	5,722.11	0.00	0.00	5,722.11
USBOR RWC Continuation	2,459.85	0.00	0.00	0.00	0.00	2,459.85
Washoe Co 2018 LCCP	0.00	0.00	4,318.31	0.00	0.00	4,318.31
Washoe Co Lower Wood Creek	2,103.39	0.00	342.82	0.00	0.00	2,446.21
Wildscape 2019	0.00	0.00	0.00	0.00	687.23	687.23
Wildscape Bijou Park Creek	1,224.14	0.00	810.54	225.31	195.44	2,455.43
ZCES Domes	865.57	0.00	0.00	0.00	0.00	865.57
<b>TOTAL</b>	<b><u>49,601.57</u></b>	<b><u>12,333.20</u></b>	<b><u>61,914.21</u></b>	<b><u>10,086.24</u></b>	<b><u>6,418.56</u></b>	<b><u>140,353.78</u></b>

**Nevada Tahoe Conservation District**  
**A/P Aging Summary**  
**As of August 31, 2019**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Desert Research Institute	0.00	1,421.05	962.62	0.00	0.00	2,383.67
Douglas County	3,466.88	0.00	0.00	0.00	0.00	3,466.88
Fellers, Dominique	73.08	0.00	0.00	0.00	0.00	73.08
Joel's Welding & Fabrication Inc.	0.00	4,250.00	0.00	0.00	0.00	4,250.00
Monica Grammenos AP	32.13	0.00	0.00	0.00	0.00	32.13
PERS, State of Nevada	7,488.83	0.00	0.00	0.00	0.00	7,488.83
RaPID Construction Inc	0.00	0.00	26,616.75	0.00	0.00	26,616.75
Sustainable Community Advocates	1,620.00	0.00	0.00	0.00	0.00	1,620.00
Tahoe Resource Conservation District	2,787.77	0.00	0.00	0.00	0.00	2,787.77
Titan Construction Supplies, Inc	0.00	8,083.20	0.00	0.00	0.00	8,083.20
Wells Fargo Business Card Kelly	290.88	0.00	0.00	0.00	0.00	290.88
Wells Fargo Business Card Olson	174.51	0.00	0.00	0.00	0.00	174.51
Western Environmental Testing Laboratory	0.00	2,887.80	0.00	0.00	0.00	2,887.80
<b>TOTAL</b>	<b><u>15,934.08</u></b>	<b><u>16,642.05</u></b>	<b><u>27,579.37</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>60,155.50</u></b>



# **ANNUAL REPORT**

**Fiscal Year 2019**

**July 1<sup>st</sup>, 2018  
to  
June 30<sup>th</sup>, 2019**

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# MISSION STATEMENT

*“ TO PROMOTE THE CONSERVATION AND IMPROVEMENT OF THE LAKE TAHOE BASIN’S NATURAL RESOURCES BY PROVIDING LEADERSHIP, EDUCATION AND TECHNICAL ASSISTANCE TO ALL BASIN USERS.”*

# VISION STATEMENTS

## Organization

*“TO BE A HIGHLY RESPECTED AND EFFECTIVE CONSERVATION ORGANIZATION IN THE LAKE TAHOE BASIN WITH SUFFICIENT AND SUSTAINED FUNDING TO MEET OUR CONSERVATION EFFORTS.”*

## Natural Resource

*“A NEVADA LAKE TAHOE BASIN WHERE NATURAL RESOURCES AND NATURAL BEAUTY ARE PROTECTED AND ENHANCED IN HARMONY WITH THE USE AND ENJOYMENT OF RESIDENTS AND VISITORS.”*

# **DISTRICT SUPERVISORS**

## **SUPERVISORS – EXECUTIVE COMMITTEE**

Glen Smith, Chair  
Doug Martin, Representing Carson City, Vice Chair  
Cary Sarnoff, Secretary/Treasurer

## **SUPERVISORS**

Maureen McCarthy, PhD  
Bob Cook  
Barbara Perlman-Whyman  
Marsha Berkbighler, Representing Washoe County  
Dave Nelson, Representing Douglas County

# **DISTRICT STAFF**

Meghan Kelly–District Manager/Senior Project Engineer  
Dana Olson – Assistant District Manager  
Domi Fellers – Environmental Scientist  
Monica Grammenos – Project Engineer

\*NTCD Board of Supervisors and Staff as of June 30<sup>th</sup>, 2019



# INTRODUCTION

The Nevada Tahoe Conservation District (NTCD) is one of approximately 3,000 Conservation Districts functioning in all 50 States and U.S. Territories. Conservation Districts are subdivisions of State government and are unique locally led conservation agencies. Districts provide resource management and technical assistance to land occupiers (owners, renters, and producers) as well as work cooperatively with Federal, State, and Local governments in the delivery of conservation programs.

The Nevada Tahoe Conservation District is one of 28 Conservation Districts functioning under the auspices of Nevada Revised Statute, Chapter 548. The District is a Governmental Subdivision of the State of Nevada and a public body corporate created in 1976. Prior to July 1<sup>st</sup>, 1976 the land area that now makes up the NTCD was part of a larger Conservation District known as the Tahoe Verdi Conservation District. Local leaders realized the unique natural resource issues of the Lake Tahoe Basin and realigned District boundaries to create the NTCD. They believed the realignment would allow for more effective conservation management of Lake Tahoe's natural resources. Now the District encompasses all of the land in the Lake Tahoe Basin residing in the State of Nevada including portions of Douglas and Washoe Counties and the Carson City Rural Area.

The Nevada Tahoe Conservation District is Nevada Lake Tahoe's local conservation agency and source for technical assistance in the areas of erosion and conservation management. The District is a non-regulatory and grant funded agency that works closely with its Federal, State, and Local partners to deliver conservation programs to the Nevada Lake Tahoe Community. The District is guided by a Board of Supervisors made up of elected and appointed community leaders. The Board of Supervisors provides direction to the District's full time staff in carrying out the District's mission statement, vision statements, and guiding principles. As described in our mission statement, the District seeks to provide its constituents with superior technical assistance, educational resources, and conservation leadership with the goal of protecting Lake Tahoe's natural resources.

# DISTRICT ADMINISTRATION AND OPERATIONS

Included in our accomplishments during the past year was the completion of the FY 2017 audit. The audit showed a financial outlook for the District which continues to reflect a financial position of accountability. Internal controls are in place to ensure the solvency of the District's funds.

The District submitted its Indirect Cost Rate with the Department of the Interior for the year 2019. The rate was approved in July 2019. The late approval was due to the government shut down in January 2019.

Other administration and operations accomplishments for fiscal year 2019:

- Successfully held eight regular board meetings.
- Participation in national and state conservation programs.
- The FY 2018 audit was completed with no findings.
- Successfully met all deliverable requirements of the Conservation Commission.
- District Staff and Supervisors continued to provide support for the NvACD.

# **PROJECT UPDATES**

## **WATER QUALITY AND EROSION CONTROL PROJECTS**

Scientists, researchers, and water quality specialists in the Lake Tahoe Basin have identified untreated storm water runoff, eroding soils, and impaired or disturbed stream environment zones (SEZ) as key threats to the water quality of Lake Tahoe. The District is focused on identifying and correcting areas where point and non-point source pollution from stormwater runoff, eroding soils, and impaired SEZs are negatively impacting the quality of Nevada Lake Tahoe surface and ground waters.

In partnership with the Nevada Division of State Lands (NDSL), Nevada Division of Environmental Protection (NDEP), Tahoe Regional Planning Agency (TRPA), the US Forest Service Lake Tahoe Basin Management Unit (USFS), the US Bureau of Reclamation (USBOR) jurisdictions such as the Nevada Department of Transportation (NDOT) and Douglas and Washoe County, as well as other basin agencies, the District identifies and prioritizes critical areas and projects. Once projects have been identified, the District works diligently to assist project proponents in obtaining funding from federal, state, local and private sources to design and construct the projects. During project design, the District, its grantors, and a project-specific Technical Advisory Committee provide technical oversight to ensure the project meets the natural resource, water quality, and community objectives of for the specific project and the region.

NTCD continues working on several Water Quality and Restoration Projects with NDSL, NDOT, TRPA, Douglas and Washoe County, U the US Forest Service and USBOR. The cooperative effort between these agencies has led to several design and implementation projects including the Rosewood Creek Restoration Project, the Kahle Water Quality Basin Project, and the Pittman Terrace Water Quality Improvement Project.

### **Rosewood Creek Restoration Project - Continuation**

The purpose of the Rosewood Creek Restoration Project - Continuation is to continue to stabilize portions of the Third Creek watershed to reduce sediment loads to Lake Tahoe as well as expand healthy riparian areas. Nearly a half mile of creek was restored as part of a project completed in October 2015. A new project was authorized by the Bureau of Reclamation to address a 400 foot section of creek just downstream from this restored reach. Design started on this reach in May 2017 and construction is occurring in September and October 2019. Monitoring is ongoing through FY 2021 to determine the project's contribution to water quality improvements.



**New channel, culvert, and floodplain at Rosewood Creek Area A SEZ Restoration continues to undergo monitoring**

### **2018-2019 Pittman Terrace Water Quality Improvement Project**

This project is a partnership with NTCD, NDOT, Douglas County and the Pittman Terrace neighborhood to implement water quality and erosion control improvements in the Pittman Terrace community to address NDOT runoff generated from HWY 50. Funding is through NDEP, NDSL and NDOT. Funding was secured from all partners in April 2017. Final design was completed in May 2018 and the project was publicly bid and a qualified best value bidder was selected and approved by the NTCD board and project funders. The project was constructed in Summer/Fall 2018 and final revegetation was completed in Spring 2019. All project funds have been expended and project is considered complete.



**Rock lined channel with infiltrating drop structures and block channel leading to micro-basin.**

### **Kahle Water Quality Implementation Project**

This project had been on Douglas County's priority list for a number of years and was specifically identified in the 2014 Burke Creek Rabe Meadow Master Plan by NTCD. Leftover USFS SNPLMA funding from the Burke Creek Crossing and Realignment Project was moved to this project and match was secured from Douglas County TRPA Mitigation Funds, NDOT, and NDSL to design and install this \$1.4 million dollar project which included 1400' of storm drain

pipe and large wet basin. Both treatments are appropriately sized for the design storm in the area and have resulted in considerable improvements to water quality. NTCD designed, permitted and bid the project with internal staff and construction of the project was completed in October 2018. The District conducted visual monitoring of vegetation success during the field season of 2019 and plans to close out the project this year.

### **Johnson Meadows Assistance**

NTCD engineers assisted the Tahoe Resource Conservation District with some preliminary planning on their recently acquired Johnson Meadows reach of the Upper Truckee River. The District provided options for reconnecting a washed out pedestrian bridge and stabilizing nearby banks and preventing further erosion.

### **NDOT Assistance**

NTCD engineers assist NDOT Hydraulics with stormwater-related issues on Tahoe Basin highways upon request. NTCD engineers perform site visits, hydrology, conceptual designs, order necessary materials, and coordinate with a construction contractor, permitting agencies, and NDOT to implement the projects. NTCD has also prepared a training for NDOT Maintenance staff for best practices for TMDL compliance in the Lake Tahoe Basin and is conducting an outfall inventory to inform future maintenance projects.

### **Douglas County Assistance**

NTCD engineers assist Douglas County Public Works with stormwater-related issues upon request from the Stormwater Program Manager. NTCD engineers perform site visits, hydrology, cost estimates, and conceptual designs and present this work to the County for use. NTCD also provides oversight of the County's Stormwater Maintenance Crew as requested. A portion of this funding assists the District with finding and applying for grants or other funding sources for priority County projects.

### **Bijou Park Creek Watershed Restoration Project**

NTCD teamed up with consultants including Wildscape Engineering, Northwest Hydraulic Consultants, and Catalyst Environmental Solutions to complete this planning project for the City of South Lake Tahoe that will advance stormwater collection and treatment designs in the Bijou Park Creek Watershed. NTCD is assisting the team with TMDL modeling and conceptual engineering design.

### **Private Glenbrook Road Drainage Design**

NTCD engineers prepared a design to remedy groundwater issues on Glenbrook Road on private property at the request of two adjacent landowners. The project was funded by private landowners and involved installing a subterranean infiltration and conveyance system.

### **Wildscape Assistance**

A modification to the subcontract between NTCD and Wildscape Engineering, Inc. (Wildscape) for Support Services was signed in February 2019. The modification included engineering assistance. This was an expansion on the contract for Water Pollution Control Services including construction inspection and marina monitoring work completed in the summer of 2017. The timeframe for Water Pollution Control and Engineering Assistance was extended to December 31, 2020. NTCD provided professional engineering services to Wildscape on an as

needed, agreed to basis for various Wildscape clients. Work completed included engineering design, engineering review, drafting, and field consultations.

## **MONITORING AND MODELING PROJECTS**

NTCD's environmental monitoring program is designed to provide answers to the scientific and natural resource questions of Lake Tahoe's resource managers. The program delivers these answers by the following means:

- Evaluation of environmental restoration projects
- Inventory of Basin-wide project accomplishments
- Inventory of Nevada's stormwater assets
- NDEP compliance monitoring
- Stream health and water quality
- Advanced stormwater treatment analysis
- Pollutant Load Reduction Modeling
- Sediment Load Reduction Planning

### **Lake Clarity Crediting Program Registration & TMDL Implementation**

The Lake Clarity Crediting Program Registration and TMDL Implementation project provides support to Washoe County and NDOT to comply with their individual Interlocal Agreements with NDEP. The ILAs document the specific obligations and commitments of attaining the load reduction milestones associated with the Lake Tahoe TMDL using the Lake Clarity Crediting Program (LCCP) Tools. The project will assist Washoe County and NDOT in meeting the 2021 load reduction milestone and reaching for the 15 year 2026 milestone by registering pollutant controls such as stormwater treatment BMPs, private parcel BMPs and road operations. Registrations and credit attainment show commitment to the TMDL goal of improving Lake clarity. The project will review existing and create new PLRM models as needed and refine inputs, perform the required rapid assessment methodology (RAMs), help determine inspection and maintenance frequency for specific treatment BMPs, register the catchments in the Lake Tahoe Stormwater tools and obtain awarded credits. Additional, NTCD participates in program improvements meetings and program advisory committees since LCCP is based on an adaptive management approach.

### **Caltrans LCCP Support**

NTCD performs the Road RAM for Caltrans on an annual basis. To comply with the Lake Clarity Crediting Program, Caltrans must perform Road RAM a minimum of four (4) times annually, with the option to perform additional RAMs if directed by Caltrans or CDM Smith. NTCD collects the field data, prepares the data for entry into the Lake Tahoe Stormwater Tools, records the data in NTCD's excel worksheet, scans all field data sheets and turns the data over to CDM Smith and Michael Baker International for review and data entry into Lake Tahoe Stormwater Tools.

### **Rosewood Creek Water Quality Monitoring**

NTCD received additional funding to continue monitoring on Rosewood Creek with the goal of quantifying the restoration's impact on meeting the Tahoe TMDL. The sampling systems above Northwood Blvd. and below SR28 continue to be operational and are monitoring Rosewood Creek flow above and below the Area A restoration. With the new funding, an additional monitoring station above SR28 was installed to separate the impact of SR28 road runoff. These

efforts continued through FY 2017 with the current grant and through FY 2021 with a new grant recently awarded.

### **TRCD RSWMP/NDOT-**

A pollutant source analysis conducted by the Lahontan Regional Water Quality Control Board (Water Board) and Nevada Division of Environmental Protection (NDEP) identified the largest source of fine sediment particles to Lake Tahoe as urban stormwater runoff, comprising 72 percent of the total fine sediment particle load. Based on the pollutant source analysis, seven jurisdictions determined as Lake Tahoe stormwater dischargers, were issued a National Pollutant Discharge Elimination System permit (permit) by the Water Board in August 2011. The Nevada jurisdictions including NDOT entered into Inter-local Agreements (ILAs) with NDEP shortly after, that required them to reduce pollutant loads to Lake Tahoe from urbanized areas within their jurisdictions. The permits and ILAs encouraged the jurisdictions to work collaboratively to fulfill the regulatory requirements. The seven (7) jurisdictions have since then partnered together to form the Implementers' Monitoring Program (IMP), a coordinated effort for implementing capital improvement projects and improving management actions to reduce pollutant loads to Lake Tahoe to meet the TMDL standard. The Tahoe Resource Conservation District (Tahoe RCD) was hired by both the IMP and NDOT to establish a coordinated network of long-term monitoring sites for collecting reliable information on urban stormwater runoff to track pollutant load reduction progress under the Lake Tahoe TMDL using RSWMP protocols. These sites provide critical information related to changes in stormwater quality status and trends in response to implementing water quality improvement projects and improved management actions in urban catchments. The Tahoe RCD has contracted with NTCD provided water quality monitoring and lab work assistance to the Tahoe RCD for work contracted by Lake Tahoe jurisdictions. The NTCD/Tahoe RCD contract is renewed on an annual basis.

### **HWY 50 Loop Road Bypass**

NTCD performed the baseline, existing condition and proposed condition Pollutant Load Reduction Modeling (PLRM) for the US 50/South Shore Community Revitalization Project which intends to reroute US 50 around the backside of the casino corridor along the existing Lake Parkway East. NTCD gathered existing data and met with multiple agencies (Caltrans, NDOT, City of South Lake Tahoe, Tahoe Transportation District and Wood Rodgers Consulting) to understand the project better. NTCD generated a Technical Memo summarizing the PLRM results for the Tahoe Transportation District.

### **Lower Wood Creek Water Quality Monitoring**

NTCD is the lead Pollutant Load Reduction Model (PLRM) modeler for the Lower Wood Creek (LWC) Phase I Water Quality Improvement Project. NTCD provided preliminary PLRM data to Washoe County and the consultant, NCE. After reviewing the data, all parties participated in a field visit to discuss discrepancies and refine the baseline and existing condition GIS shapefile PLRM inputs files. NDEP approved the GIS shapefiles adjustments which should save time when the project is ready for LT Info Registration. NTCD refined the baseline and existing condition PLRM using the updated GIS shapefile data and provided Washoe County and NCE the final results and files. NTCD completed the Baseline and Existing Conditions Technical Memo documenting all PLRM and GIS shapefile refinements. Using the existing conditions data, NCE designed treatment BMP alternatives for priority stormwater areas and NTCD performed PLRM for the BMP alternatives. NTCD is currently working on the Alternatives



Technical Memo documenting all PLRM and GIS shapefile refinements for the design treatment BMPs alternatives. The LWC Water Quality Improvement Project is on a fast track for construction in 2022 with BMP Registration by Water Year 2023.

### **2018 Nearshore Human Health Assessment**

The Tahoe Regional Planning Agency (TRPA) and Lahontan Regional Water Quality Control Board (Lahontan) collaborated in 2018 to execute a Nearshore Human Health Assessment for Lake Tahoe. The assessment included Fecal Indicating Bacteria (FIB), (which include total coliform, *Escherichia coli* (*E. coli*), and fecal coliform), and cyanotoxins, which can be produced during Harmful Algal Blooms (HAB) of organisms such as cyanobacteria. The Nevada Tahoe Conservation District (NTCD), in partnership with the Tahoe Resource Conservation District (Tahoe RCD) and Desert Research Institute (DRI), were contracted on July 11, 2018 to implement water quality sampling in the summer of 2018 and to produce several documents including the Nearshore Human Health Monitoring Report as an assessment of human health risks associated with lake-water contact during recreational activities. The project was completed under budget by December of 2018.

### **2019 Shoreline Human Health Water Quality Monitoring**

The Tahoe Regional Planning Agency (TRPA) and the Nevada Division of Environmental Protection (NDEP) collaborated in 2019 to execute a Shoreline Human Health Water Quality Monitoring for Lake Tahoe, which is an extension of the 2018 Nearshore Human Health Assessment based on recommendations made by NTCD and project team in 2018. The project was contracted on June 4, 2019 to the Nevada Tahoe Conservation District (NTCD), in partnership with the United States Geological Survey (USGS), Tahoe Resource Conservation District (Tahoe RCD) and Desert Research Institute (DRI). The monitoring included Fecal Indicating Bacteria (FIB), (which include total coliform, *Escherichia coli* (*E. coli*), and fecal coliform), and fuel constituents (which include BTEX: benzene, toluene, ethylbenzene, and xylene, and polycyclic aromatic hydrocarbons (PAH)). In the next fiscal year, the project team will author a Sampling and Analysis Plan based on prior monitoring as well as perform the monitoring. Final results will be given in field sheets and lab reports only. No final report will be generated.

### **Urban Agriculture Project**

The National Association of Conservation Districts funded a project to promote urban agriculture in the schools surrounding South Lake Tahoe. This project supported technical assistance for the budding school garden program. A greenhouse was built at Bijou Elementary School and one is also being constructed at the Lake Tahoe Environmental Magnet School. These greenhouses are aimed to increase experiential learning and incorporate STEAM curriculum at the schools. Along with infrastructure, a school garden committee was formed under the South Tahoe Environmental Education Coalition to unify and guide the different garden programs at the schools. There is also a partnership being created with Zephyr Cove Elementary School to erect two growing domes. This work is being completed with help from private funds secured from Lisa Maloff.

### **Invasive Weeds**

The District, in partnership with the Lake Tahoe Basin Weed Coordinating Group (LTBWCG), secured a grant with the Tahoe Fund to reprint the Lake Tahoe Invasive Weed Booklet. This



booklet is an update of the 2004 booklet. This reprint adds new species of concern, and improves the relevancy of information included. The District also continues to be involved with the LTBWCG by attending to quarterly meetings.

### **Tahoe Yellow Cress**

The NTCD attended quarterly Tahoe yellow cress meetings. This fiscal year, the District had limited funding for outreach and education efforts to inform lake front homeowners about Tahoe Yellow Cress. It did continue to work with partners on a Safe Harbor Agreement application in hopes to develop a program to improved conservation of Tahoe yellow cress on private properties.



**Tahoe Yellow Cress**

## **COMMUNITY PARTNERSHIPS**

During Fiscal Year 2019, funding was provided by Washoe County. This funding has been essential to NTCD operations. The general fund funding provided by Douglas and Washoe County enables NTCD to leverage a small amount of funding into larger projects. General fund assistance is critical for activities like grant writing and project planning and a consistent long term commitment is desired.

### **Douglas County Board Of Commissioners**

NTCD did not receive any general financial assistance this fiscal year. This was due to the fact that the Board of Douglas County Commissioners gave an additional \$25,000 last year as requested by the District. Douglas County also provides NTCD with legal support through its District Attorney's office.

### **Carson City Board Of Supervisors**

Although there are very few developed areas within the Carson City Rural Area, the Board of Supervisors has recognized the benefits of protecting Lake Tahoe Basin natural resources, for the thousands of residents and visitors who vacation and recreate in the basin.

## **Washoe County Board Of Commissioners**

NTCD received \$15,000 from Supervisor Marsha Berkbigler's funds to support the District's conservation efforts. Washoe County continues to partner with NTCD on various projects in the Lake Tahoe Basin including the Catchment Registration Projects.

## **Other Partners**

NTCD is involved in several other partnerships in addition to our Community Partnerships. During FY 2019, NTCD has Memorandums of Understanding or contracts with the USDA Natural Resources Conservation Service, the Nevada Division of Environmental Protection, the Nevada Division of State Lands, Tahoe Resource Conservation District, Nevada Department of Transportation, and the Tahoe Regional Planning Agency. We are fortunate to have such a diverse and engaged group of partners who are dedicated to natural resource issues at Lake Tahoe.

Working groups are also an important partnership NTCD is actively involved with. Our current participation includes:

- Lake Tahoe Interagency Monitoring Program
- South Tahoe Environmental Education Coalition
- Lake Tahoe Basin Weed Coordinating Group
- Stormwater Quality Improvement Committee
- Nevada Tahoe Water Suppliers Association
- TRPA Pathway Technical Working Groups
- TRPA Pathway Forum
- Lake Tahoe Federal Advisory Committee
- Nevada Stormwater Association
- Tahoe Interagency Executive Committee
- Washoe Tribe of Nevada
- University of Nevada Cooperative Extension
- Parasol Foundation
- Tahoe Yellow Cress Adaptive Management Working Group and Executive Committee.

# **FUNDING**

Nevada Tahoe Conservation District funding during FY 2019 was provided by Local, State and Federal partners including:

## **LOCAL**

Washoe County  
Douglas County  
Tahoe Resource Conservation District  
Tahoe Regional Planning Agency  
City of South Lake Tahoe  
Tahoe Transportation District

## **FEDERAL**

USDA Bureau of Reclamation  
USDA Forest Service

## **STATE**

NV Division of Conservation Districts  
NV Division of Environmental Protection  
NV Division of State Lands  
NV Department of Transportation  
California Department of Transportation

## **PRIVATE**

Tahoe Fund  
National Association of Conservation Districts  
Wildscape Engineering, Inc.  
Glenbrook Private Homeowners

A comprehensive overview of the District's finances is available in our FY 2019 annual audit. A copy of which is available at the district.

***YEAR-END FINANCIAL REPORT***  
**NEVADA TAHOE CONSERVATION DISTRICT**  
**SUMMARY OF RECEIPTS**

For the Fiscal Year Ending June 30, 2019

<b><u>RECEIPT SOURCE</u></b>	<b><u>AMOUNT</u></b>
<b>State Funds</b>	4,600
<b>County Funds</b>	15,000
<b>City Funds</b>	
<b>Other Government Funds (specify)</b>	
<b>Administrative Income (specify)</b>	136,299
<b>Interest – CD, Savings and Checking</b>	
<b>Grants for projects (specify)</b>	2,091,277
<b>Rental Income (equipment, etc.)</b>	
<b>Contributions</b>	
<b>Building/Property Rental Fees</b>	
<b>Other Sources of Income</b>	
<b><i>TOTAL INCOME</i></b>	<b>2,247,176</b>

***FINAL FINANCIAL REPORT DUE SEPT. 30<sup>TH</sup>***  
***TO: STATE CONSERVATION COMMISSION***  
***CONSERVATION DISTRICTS PROGRAM***  
***901 S. STEWART STREET #101, CARSON CITY, NV 89701***  
***PHONE (775) 684-8600 FAX- (775) 684-2715***  
*Page 1 of 4*

***YEAR-END FINANCIAL REPORT***

**NEVADA TAHOE CONSERVATION DISTRICT  
SUMMARY OF EXPENDITURES**

For the Fiscal Year Ending June 30, 2019

<b><u>EXPENDITURE</u></b>	<b><u>AMOUNT</u></b>
Employee Salary	287,480
Fringe Benefit Expense	131,964
Travel	
Building Rent	10,000
Telephone	2,566
Insurance	4,588
Postage	658
Copying Expense	1,562
Office Supplies	25,403
Education & Information Expenses	
Equipment Purchase (specify)	2,795
Equipment Expenses (maintenance, repair, operation)	2,808
Dues – NvACD	1200
Dues – NACD	101
Dues – Other	356
Mileage Expense	1,403
Investments (specify)	
Internet	240
Bond and Insurance Expenses	
Project Costs:	
Cumulative subcontractor pass through	1,744,844
Other Expenses (specify)	
Professional Fees	11,492
Other expenses not categorized	2,546
<b><i>TOTAL EXPENSES</i></b>	<b>2,232,006</b>

***FINAL FINANCIAL REPORT DUE SEPT. 30<sup>TH</sup>  
TO: STATE CONSERVATION COMMISSION  
CONSERVATION DISTRICTS PROGRAM  
901 S. STEWART STREET #101, CARSON CITY, NV 89701  
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*Page 2 of 4*

# NEVADA TAHOE CONSERVATION DISTRICT

## FINANCIAL SUMMARY

For the Fiscal Year Ending June 30, 2019

### 1. BEGINNING OF YEAR FUND BALANCE:

(Must Equal Funds Reported From End of Previous Fiscal Year)

#### a. List all bank accounts:

Certificate of Deposit.....	\$	
Checking Account.....	\$	72,932
Savings Account.....	\$	
b. Cash on hand .....	\$	
c. Total fund balance.....	\$	72,932
d. Accounts receivable grants .....	\$	123,772
e. Accounts payable.....	\$	51,245
f. Total funds available .....	\$	133,469

### 2. END OF YEAR FUND BALANCE:

#### a. List all bank accounts:

Checking Account.....	\$	52,098
Savings Account.....	\$	
b. Cash on hand.....	\$	
c. Total fund balance.....	\$	52,098*
d. Accounts receivable grants .....	\$	161,352
1. Grant #1 <u>See attached</u> - \$		
2. Grant #2 _____ - \$		
e. Accounts payable.....	\$	68,514
1. Item #1 <u>See attached</u> - \$		
2. Item #2 _____ = \$		
f. Total funds available .....	\$	144,936

### 3. SUMMARY:

a. Beginning of year fund balance (1.c. above) .....	\$	27,932
b. Plus total receipts (from Receipt Summary).....	\$	
c. Less total expenditures (from Expense Summary) .....	\$	2,232,006
d. Must equal end-of-year fund balance (2.c. above) .....	\$	*

\*(3d. will not equal 2c. The revenue reported at 6/30/16 is not fully received.)

### 4. ASSETS: List all assets (equipment, land, buildings, etc.) and estimate their value:

a. Vehicles.....	\$	10,000
b. Equipment.....	\$	20,000
c. ....	\$	

FINAL FINANCIAL REPORT DUE SEPT. 30<sup>TH</sup>  
 TO: STATE CONSERVATION COMMISSION  
 CONSERVATION DISTRICTS PROGRAM  
 901 S. STEWART STREET #101, CARSON CITY, NV 89701  
 PHONE (775) 684-8600 FAX- (775) 684-2715

Page 3 of 4

# NEVADA TAHOE CONSERVATION DISTRICT

For the Fiscal Year Ending June 30, 2019

## USE OF STATE APPROPRIATED MONEY

Amount of State Appropriated Money: \$ 4,600

Money Spent:

Category (specify) Administrative \$ 4,600

Matching Funds Spent:

Category (specify) \$ 0.00

Balance Remaining: \$ 0.00

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Authorized Signature:

Name and Title: Dana Olson, Assistant District Manager Date: 9-25-2017

NEVADA TAHOE CONSERVATION DISTRICT

*FINAL FINANCIAL REPORT DUE SEPT. 30<sup>TH</sup>  
TO: STATE CONSERVATION COMMISSION  
CONSERVATION DISTRICTS PROGRAM  
901 S. STEWART STREET #101, CARSON CITY, NV 89701  
PHONE (775) 684-8600 FAX- (775) 684-2715  
Page 4 of 4*



NEVADA DIVISION OF  
**ENVIRONMENTAL  
PROTECTION**

**STATE OF NEVADA**  
Department of Conservation & Natural Resources  
Steve Sisolak, *Governor*  
Bradley Crowell, *Director*  
Greg Lovato, *Administrator*

September 19, 2019

Domi Fellers  
Nevada Tahoe Conservation District  
PO BOX 915  
Zephyr Cove, NV 89448

Re: Additional Time amendment for the Washoe County Lake Tahoe TMDL  
Implementation - Contract Control Number DEP 18-026

Dear Domi,

Please find enclosed the fully executed additional time amendment to the contract agreement referenced above between Nevada Tahoe Conservation District and the Nevada Division of Environmental Protection.

The total amount of the contract has not changed. Expiration date has been extended until June 30, 2020.

Should you have any questions, please do not hesitate to contact Jason Kuchnicki at 775-687- 9450, or myself at 775-687-9444 or vial email at [mhilke@ndep.nv.gov](mailto:mhilke@ndep.nv.gov).

Best Regards,

Marjorie Hilke  
Contract Manager

Enclosures: One fully executed amendment

cc: Jason Kuchnicki, Project Coordinator  
Jacques Landy, EPA  
Contract Manager File



**AMENDMENT # 1**  
**SUBGRANT CONTROL # DEPS 18-026**

Between the State of Nevada  
Acting By and Through Its

Nevada Department of Conservation and Natural Resources,  
Division of Environmental Protection  
901 S. Stewart Street, Carson City, NV 89701-5249  
Phone: (775) 687-4670 Fax: (775) 687-5856

and

Nevada Tahoe Conservation District  
PO BOX 915 Zephyr Cove, NV 89448  
Phone (775) 586-1610

1. AMENDMENTS. For and in consideration of mutual promises and/or other valuable consideration, all provisions of the original subgrant dated 5/17/2018, attached hereto as Exhibit A, remain in full force and effect with the exception of the following:
  - A. Give a brief explanation of reason for amendment. Additional time requested due to limited personnel availability in the upcoming months. New expiration date of June 30, 2020.
2. INCORPORATED DOCUMENTS. Exhibit A (Original Subgrant) is attached hereto, incorporated by reference herein and made a part of this amended subgrant.
3. REQUIRED APPROVAL. This amendment to the original subgrant shall not become effective until and unless approved by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this amendment to the original subgrant to be signed and intend to be legally bound thereby.

**SUBGRANTEE**

By: [Signature]  
Signature

Name: Meghan C Kelly

Title: District Manager

Date: 9/12/18

**DIVISION**

By: [Signature]  
Signature

Name: Greg Lovato

Title: Administrator

Date: 9/18/2019

		INCOME AND EXPENSE REPORT	GENERAL FUND	GENERAL FUND		Percent of year =	% of Budget
		NV TAHOE CONSERVATION DIST.	September 2019	YTD July 2019 -June 2020	Budget	Variance Favorable (Unfavorable)	25%
	<b>General Fund</b>						
	<b>Community Grants-Income</b>						
	Carson City				3,000.00	(3,000.00)	0%
	Douglas County				25,000.00	(25,000.00)	0%
	NV Division of Conser. District				4,000.00	(4,000.00)	0%
	Washoe County Community Grant			10,000.00	15,000.00	(5,000.00)	67%
	<b>Total Community Grants-Income</b>		<b>0.00</b>	<b>10,000.00</b>	<b>47,000.00</b>	<b>(37,000.00)</b>	<b>21%</b>
	<b>Grants-Income</b>					0.00	
	Administration Fee Income					0.00	
	Personnel Cost Income					0.00	
	Wages Weighted Rate-Grant Income					0.00	
	Grants-Income - Other					0.00	
	<b>Total Grants-Income</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	
	<b>Income-Pass Thru Subcontractor</b>					0.00	
	<b>Interest</b>					0.00	
	<b>Miscellaneous Income</b>					0.00	
	<b>Prior Year Income</b>					0.00	
	<b>Services Rendered</b>						
	<b>Vehicle Use Income</b>					0.00	
	<b>Wage Reimbursements</b>					0.00	
	<b>Indirect Cost Income-Ge</b> (GL Shows in Expense Category)		13,532.94	33,741.21	140,500.00	(106,758.79)	24%
	<b>TOTAL INCOME</b>		<b>13,532.94</b>	<b>43,741.21</b>	<b>187,500.00</b>	<b>(143,758.79)</b>	<b>23%</b>
	<b>EXPENSES</b>						
	<b>Advertising-Expense</b>		<b>0.00</b>	<b>0.00</b>		<b>0.00</b>	<b>0%</b>
	<b>Building Expense</b>						
	Building Repairs/Maint-Expense		135.00	315.00	1,680.00	1,365.00	19%
	<b>Total Building Expense</b>		<b>135.00</b>	<b>315.00</b>	<b>1,680.00</b>	<b>1,365.00</b>	
	<b>Conference &amp; Training-Expense</b>						
	Food					0.00	
	Lodging					0.00	
	Parking					0.00	
	Registration Fees					0.00	
	Travel/Transportation					0.00	
	Conference & Training-Expense - Other					0.00	
	<b>Total Conference &amp; Training-Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>2,000.00</b>	<b>2,000.00</b>	<b>0%</b>
	<b>Deposit Security</b>					<b>0.00</b>	
	<b>Donation-Expense</b>					<b>0.00</b>	
	<b>Dues and Subscriptions-Expense</b>						
	Membership/Dues District			24.00		(24.00)	
	Membership/Dues Staff					0.00	
	Dues and Subscriptions-Expense - Other				1,000.00	1,000.00	
	<b>Total Dues and Subscriptions-Expense</b>		<b>0.00</b>	<b>24.00</b>	<b>1,000.00</b>	<b>976.00</b>	<b>2%</b>
	<b>Equipment-Expense</b>					0.00	

	Computer Hardware & Software	1,631.02	1,631.02	6,610.00	4,978.98	25%
	Computer Maintenance & Repair			500.00	500.00	0%
	Office Equipment & Furniture				0.00	
	Rental/Leasing Fees Equipment	122.28	395.62	5,000.00	4,604.38	8%
	Repairs & Maintenance Equipment				0.00	
	Telephone System				0.00	
	Equipment-Expense - Other		139.11		(139.11)	
<b>Total Equipment-Expense</b>		<b>1,753.30</b>	<b>2,165.75</b>	<b>12,110.00</b>	<b>9,944.25</b>	<b>18%</b>
<b>Insurance-Expense</b>					0.00	
	E&O/Prop/ Liability Insurance		4,624.60	5,000.00	375.40	92%
<b>Total Insurance-Expense</b>		<b>0.00</b>	<b>4,624.60</b>	<b>5,000.00</b>	<b>375.40</b>	<b>92%</b>
	Meals - Expense	40.88	40.88		(40.88)	
	Meetings Expense - Other				0.00	
<b>Meetings Expense</b>		<b>40.88</b>	<b>40.88</b>	<b>500.00</b>	<b>500.00</b>	<b>0%</b>
<b>Miscellaneous Expense</b>		<b>0.00</b>	<b>0.01</b>			
<b>Other Expenses</b>				<b>0.00</b>		
<b>Professional Fees-Expense</b>						
	Accounting	8.00	24.00	12,500.00	12,476.00	0%
	Audit				0.00	
	Bank fees	19.29	82.49	600.00	517.51	
	Computer/Software Maintenance					
	Professional Fees-Expense - Other			300.00	300.00	0%
<b>Total Professional Fees-Expense</b>		<b>27.29</b>	<b>106.49</b>	<b>13,400.00</b>	<b>13,293.51</b>	<b>1%</b>
<b>Rents and Leases</b>						
	Office Space Lease	1,250.00	3,750.00	15,000.00	11,250.00	25%
	Storage Rents					
	Rents and Leases-Other		(139.11)		139.11	
<b>Total Rents and Leases</b>		<b>1,250.00</b>	<b>3,610.89</b>	<b>15,000.00</b>	<b>11,389.11</b>	<b>24%</b>
<b>Service Charges</b>			<b>0.00</b>		<b>0.00</b>	<b>0%</b>
<b>Subcontractor Fees-Expense</b>					0.00	
	2nd Nature				0.00	
	Biological by Design				0.00	
	High Sierra Water Lab				0.00	
	Hughes Weed Control				0.00	
	Jacobs, Jack P.E.				0.00	
	Nichols Consulting Engineers				0.00	
	Round Hill GID				0.00	
	Other			0.00	0.00	
<b>Total Subcontractor Fees-Expense</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	
<b>Supplies-Expense</b>						
	Office Supplies		19.26	2,000.00		
	Photocopies					
	Postage and Delivery			1,200.00		
	Publication/Printing					
	Supplies-Expense - Other		216.66	500.00	283.34	43%
<b>Total Supplies-Expense</b>		<b>0.00</b>	<b>235.92</b>	<b>3,700.00</b>	<b>3,464.08</b>	<b>6%</b>

<b>Telecommunications</b>							
	Internet Fees			150.00	150.00	0%	
	Long Distance				0.00		
	Phone Services			5,000.00	5,000.00	0%	
	Telephone-Expense - Other	230.39	691.17		(691.17)		
<b>Total Telecommunications-Expense</b>		<b>230.39</b>	<b>691.17</b>	<b>5,150.00</b>	<b>4,458.83</b>	<b>13%</b>	
<b>Vehicles-Expense</b>					0.00		
	District Vehicle Use	(748.20)	(1,215.10)	(2,500.00)			
	Fuel-Expense	302.39	472.44	2,000.00	1,527.56	24%	
	License & Maintenance			1,500.00	1,500.00	0%	
	Mileage Reimbursement Expense			100.00			
	Vehicle Fuel Reimbursement Expense						
	Vehicle						
<b>Total Vehicles-Expense</b>		<b>(445.81)</b>	<b>(742.66)</b>	<b>1,100.00</b>	<b>1,842.66</b>	<b>-68%</b>	
<b>Wages</b>							
	Payroll Clearing Account	(557.37)	(787.82)				
	Wages - Asst. Dist. Mgr (DO)	4,479.59	16,596.87				
	Wages-ES III (DF)	1,857.45	9,017.15				
	Professional Engineer (MG)	1,746.35	3,415.54				
	Professional Engineer (MK)	1,857.98	12,411.93				
	Wages - Other	1.48	2.07				
	Uncompensated Absence-Reimb Exp	(3,551.15)	(14,955.88)				
<b>Total Wages</b>		<b>5,834.33</b>	<b>25,699.86</b>	<b>110,000.00</b>	<b>84,300.14</b>	<b>23%</b>	
<b>Wages-Overhead/Fringe</b>					0.00		
	Long Term Disability	156.23	468.69	1,860.00			
	Misc Payroll Expense						
<b>Total Wages-Overhead/Fringe</b>		<b>156.23</b>	<b>468.69</b>	<b>1,860.00</b>	<b>1,391.31</b>	<b>25%</b>	
	<b>Total Wages/Ovrhead</b>	<b>5,990.56</b>	<b>26,168.55</b>	<b>111,860.00</b>	<b>85,691.45</b>	<b>49%</b>	
<b>Revolving Account</b>							
	<b>TOTAL EXPENSES (No Indirect included)</b>	<b>8,981.61</b>	<b>37,240.60</b>	<b>172,500.00</b>	<b>135,259.40</b>	<b>22%</b>	
	<b>NET REVENUE OVER/(UNDER) EXPENSES</b>	<b>4,551.33</b>	<b>6,500.61</b>				
	<b>Fund Balance (total equity)</b>	<b>\$ 135,255</b>					

## Nevada Tahoe Conservation District

## Balance Sheet

As of September 30, 2019

	Sep 30, 19
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
Clearing Account	-0.01
Petty Cash	0.86
Wells Fargo - General 2513204	58,585.45
Total Checking/Savings	58,586.30
Accounts Receivable	
Accounts Receivable	140,317.59
Total Accounts Receivable	140,317.59
Total Current Assets	198,903.89
Other Assets	
Prepaid expenses	1,250.00
Total Other Assets	1,250.00
<b>TOTAL ASSETS</b>	<b>200,153.89</b>
<b>LIABILITIES &amp; EQUITY</b>	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	49,792.23
Total Accounts Payable	49,792.23
Other Current Liabilities	
Deferred Income-Moody donations	806.91
Deferred Income - Barton Exp Ka	1,127.30
Deferred Income - Demo garden	192.86
Liab.Uncompensated Absences	12,630.41
Payroll Liabilities	
457 Payable	324.22
NV Unemployment Payable	24.98
Total Payroll Liabilities	349.20
Total Other Current Liabilities	15,106.68
Total Current Liabilities	64,898.91
Total Liabilities	64,898.91
Equity	
Opening Balance	11,724.59
Prior Earnings	117,029.78
Net Income	6,500.61
Total Equity	135,254.98
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>200,153.89</b>

**Nevada Tahoe Conservation District**  
**A/R Aging Summary**  
**As of September 30, 2019**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Caltrans Road RAM	2,599.66	0.00	0.00	0.00	0.00	2,599.66
Douglas Co AQ Kahle	801.99	2,376.83	0.00	0.00	0.00	3,178.82
Douglas Co Kahle	793.07	5,625.41	0.00	0.00	0.00	6,418.48
Douglas County Assistance	5,619.40	6,769.04	0.00	0.00	0.00	12,388.44
Growing Spaces	170.26	0.00	0.00	0.00	0.00	170.26
IVGID Burnt Cedar	196.01	2,546.67	0.00	0.00	0.00	2,742.68
NDEP 2018 LCCP	0.00	2,524.58	0.00	0.00	0.00	2,524.58
NDOT 2018 LCCP	3,664.78	672.00	0.00	128.23	0.00	4,465.01
NDOT Assistance	40,981.49	13,014.26	0.00	0.00	0.00	53,995.75
NDSL RWC	4,094.95	0.00	0.00	0.00	0.00	4,094.95
TahoeRCD 2019 NDOT	415.17	0.00	0.00	0.00	0.00	415.17
TRPA SSH	1,416.29	9,419.83	0.00	0.00	9,860.93	20,697.05
USBOR RWC Continuation	5,888.13	2,459.85	0.00	0.00	0.00	8,347.98
Washoe Co 2018 LCCP	7,251.58	0.00	0.00	0.00	0.00	7,251.58
Washoe Co Lower Wood Creek	2,673.47	2,103.39	0.00	342.82	0.00	5,119.68
Wildscape 2019	0.00	0.00	0.00	0.00	687.23	687.23
Wildscape Bijou Park Creek	1,185.06	1,224.14	0.00	810.54	420.75	3,640.49
ZCES Domes	714.21	865.57	0.00	0.00	0.00	1,579.78
<b>TOTAL</b>	<b><u>78,465.52</u></b>	<b><u>49,601.57</u></b>	<b><u>0.00</u></b>	<b><u>1,281.59</u></b>	<b><u>10,968.91</u></b>	<b><u>140,317.59</u></b>

**Nevada Tahoe Conservation District**  
**A/P Aging Summary**  
**As of September 30, 2019**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>&gt; 90</u>	<u>TOTAL</u>
Dana Olson AP	0.00	100.34	0.00	0.00	0.00	100.34
Desert Research Institute	0.00	1,416.29	1,421.05	0.00	0.00	2,837.34
Douglas County	0.00	3,466.88	0.00	0.00	0.00	3,466.88
Fellers, Dominique	0.00	56.84	0.00	0.00	0.00	56.84
Meeks	0.00	312.46	0.00	0.00	0.00	312.46
Meghan Kelly	50.14	36.54	0.00	0.00	0.00	86.68
Monica Grammenos AP	20.88	107.48	0.00	0.00	0.00	128.36
PERS, State of Nevada	7,488.83	0.00	0.00	0.00	0.00	7,488.83
Rain for Rent	0.00	1,170.28	0.00	0.00	0.00	1,170.28
RaPID Construction Inc	19,649.89	0.00	0.00	0.00	0.00	19,649.89
Tahoe Resource Conservation District	0.00	2,787.77	0.00	0.00	0.00	2,787.77
Titan Construction Supplies, Inc	0.00	8,083.20	0.00	0.00	0.00	8,083.20
Village Ace Hardware	0.00	9.99	0.00	0.00	0.00	9.99
Wells Fargo Business Card Kelly	2,575.10	0.00	0.00	0.00	0.00	2,575.10
Wells Fargo Business Card Olson	916.42	0.00	0.00	0.00	0.00	916.42
Western Nevada Supply	0.00	121.85	0.00	0.00	0.00	121.85
<b>TOTAL</b>	<b><u>30,701.26</u></b>	<b><u>17,669.92</u></b>	<b><u>1,421.05</u></b>	<b><u>0.00</u></b>	<b><u>0.00</u></b>	<b><u>49,792.23</u></b>