



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 x 21

Board Meeting Agenda

October 15, 2019

10:00 AM (estimated 2 hour duration)

Location: Tahoe Douglas Fire Station 23, 193 Elks Point Road, Zephyr Cove, Nevada

Call in Information: (605) 313-5107, code 341249#

Agenda Item

1 Call to Order

2 Supervisor Roll Call

3 Pledge of Allegiance

4 Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

5 Public Interest Comments (No Action)

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email dolson@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar

Agenda Items

Page #

6 Agency Reports, Discussion/Possible Action

A For Possible Action: Natural Resources Conservation Service (NRCS) report

B For Possible Action: National Association of Conservation Districts (NACD) report

C For Possible Action: Department of Conservation and Natural Resources Conservation District Program report

D For Possible Action: Nevada Association of Conservation Districts (NvACD) report

7 Discussion/Possible Action (Business)

A For Possible Action: Approval of the Board of Supervisors meeting minutes for July 16, 2019. 4

B For Possible Action: Contract to Produce Conceptual Plans for Burnt Cedar Beach Erosion Control Project with IVGID for \$10,655 through October 15, 2019. 7
District Manager Kelly signed this agreement under her signing authority.

C For Possible Action: Approval of the NTCD financial report for July 2019 17
As of 7/31/19, the District's Fund balance was \$131,837. This represents the District's available spendable resources, or assets less liabilities. July had a surplus of \$3,083. There were vacations taken by staff increasing the general fund spending, but . The liability Insurance for the year of \$4,625 was paid this month. The District also received \$10,000 of engineering fund from Washoe County in July. This was the first month of the District's fiscal year.

D For Possible Action: Approval of the NTCD financial report for August 2019 23
As of 8/31/19, the District's Fund balance was \$130,704. This represents the District's available spendable resources, or assets less liabilities. August had a deficit of \$1,134. The District had less project work this month and therefore had increased general fund spending. There were not any large expenditures this month. This was the second month of the District's fiscal year.

E For Possible Action: Approval of the NTCD Annual and Final Financial Reports for FY 2019 29
The draft annual report and final financial report were submitted to the State Conservation Commission by September 30th. These need to still be approved by the board to finalize them.

F For Possible Action: Contract Extension of the Nevada Division of Environmental Protection's Washoe County Lake Clarity Crediting Program Implementation Grant. 48
This is an extension of the original grant signed on May 8th, 2018. District Manager Kelly signed this grant under her signing authority.

ADMINISTRATIVE CALENDAR

Agenda Items

Page #

8 Consent Calendar items pulled for further discussion

Item(s) pulled from the Consent Calendar will be heard at this time.

9 For Possible Action: Approval of the NTCD financial report for September 2019

50

As of 9/30/19, the District's Fund balance was \$135,255. This represents the District's available spendable resources, or assets less liabilities. September had a surplus of \$4,551. The District had ample project work to keep the staff busy and therefore had reduced general fund spending. The annual renewal of Auto CAD (\$1,631) was paid this month. This was the third month of the fiscal year.

10 For Possible Action: Appointing a voting member for the Nevada Association of Conservation District's (NvACD) 2019 Annual Meeting.

The NvACD annual meeting will be held in Winnemucca on October 22nd to 24th. The District needs to appoint a member to vote for this meeting.

11 For Possible Action: Board authorizing expenses for Supervisor Doug Martin to attend the NvACD 2019 Annual Meeting.

Supervisor Martin will discuss his needs and desire to attend.

12 For Possible Action: Staff Report

13 Supervisor's Comments

14 Public Interest Comments

15 For Possible Action: Motion to Adjourn
