



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 x 21

Board Meeting Minutes

January 21, 2020

10:00 AM

Location: Parasol Building, 948 Incline Way, Incline Village, NV

Present: Supervisor G. Smith Supervisor Perlman-Whyman (phone)
Supervisor Cook Zachary Ormsby, Nevada Conservation Districts
Supervisor Nelson M. Kelly, District Manager
Supervisor McCarthy D. Olson, Asst. District Manager
Supervisor Sarnoff (phone)
Supervisor Martin (phone)

Absent: Supervisor Berkbigler
Supervisor Appointee D. Smith

Agenda Item

1 **Call to Order**

2 **Supervisor Roll Call**

3 **Pledge of Allegiance**

4 **Approval of the Agenda**

Motion to move all voting items to the beginning of the meeting presented by Supervisor Martin, seconded by Supervisor Cook. Motion carried unanimously.

5 **Public Interest Comments (No Action)**

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email dolson@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at <http://ntcd.org/html/board.php>

CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Agenda Items

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6 Agency Reports, Discussion/Possible Action

A For Possible Action: Natural Resources Conservation Service (NRCS) report

B For Possible Action: National Association of Conservation Districts (NACD) report

C For Possible Action: Department of Conservation and Natural Resources Conservation District Program report

D For Possible Action: Nevada Association of Conservation Districts (NvACD) report

7 Discussion/Possible Action (Business)

A For Possible Action: Approval of the Board of Supervisors meeting minutes for November 19, 2019. 4

B For Possible Action: Approval of the NTCD financial report for November 2019 8
As of 11/30/19, the District's Fund balance was \$163,737. This represents the District's available spendable resources, or assets less liabilities. November had a surplus of \$27,535. This was due to a grant of \$25,000 from Douglas County and \$5,000 from the Nevada Association of Conservation Districts. The District had project work to keep the staff busy and no major expenditures. This was the fifth month of the fiscal year.

C For Possible Action: Kahle Ditch Riparian Restoration Project funded by Tahoe Beach Club final contract amount was reduced to \$50,610.

The Kahle Ditch Riparian restoration Project funded by Tahoe Beach Club was originally approved for \$89,000 beginning March 19, 2019. This amount was reduced to \$50,610 on the final contract.

ADMINISTRATIVE CALENDAR

Agenda Items

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8 Consent Calendar items pulled for further discussion

No items were pulled from the Consent Calendar. Motion to approve the Consent Calendar presented by Supervisor Nelson, Seconded by Supervisor Cook. Motion carried unanimously.

9 For Possible Action: Approval of the NTCD financial report for December 2019

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As of 12/31/19, the District's Fund balance was \$157,270. This represents the District's available spendable resources, or assets less liabilities. December had a deficit of \$6,468. There were multiple vacations taken this month which reduced the amount of project work completed this in turn reduced the amount of indirect rate that was brought in by the District. This was the sixth month of the fiscal year. Asst. District Manager Olson does not expect any major inflows or outputs outside of the typical expenditures. Supervisor District Manager Kelly discussed potentially hiring a seasonal staff in April or May. Supervisor McCarthy noted that the Great Basin Institute has an intern screening program and should be contacted to help with liability issues. She also said she could post the job for NTCD.

10 For Possible Action: Discussion of Environmental Quality Incentives Program opportunities.

The Natural Resources Conservation Service (NRCS) Environmental Quality Incentives Program (EQIP) provides agricultural producers with financial resources and one-on-one help to plan and implement improvements or conservation practices. At the past board meeting, there was discussion regarding applying for one of these grants. District Manager Kelly and Supervisor Martin discussed creating a partnership with the Natural Resources Conservation Service, local conservation districts and landowners to provide engineering technical assistance. There are two EQUIP grants: one through NRCS that is due in February and one with the National Association of Conservation Districts (NACD) for of which the request for proposals is not yet out. Both funding sources originate with NRCS. This assistance would be at the request of NRCS and would provide services such as improving irrigation, erosion control, and wetland practices. NRCS approved the white paper that District Manager Kelly and Supervisor Martin prepared and now the District needs to solicit additional partnership agreements. Supervisor Martin has coordinated with NACD with NRCS regarding this grant application. District Manager Kelly will distribute the white paper regarding this grant to the board. Motion to approve pursuing funding for the Environmental Quality Incentives Program presented by Supervisor Martin, Seconded by Supervisor McCarthy. Motion carried unanimously.

11 For Possible Action: Approval of Washoe County Lake Clarity Crediting Program Registration and Implementation for \$91,460.51 (NDEP \$39,229.92, Washoe County \$36,730.59 and \$15,000 in-kind) effective January 2020 to December 2021.

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This project is a continuation of work that will assist Washoe County to fulfill obligations and commitments contained in the Interlocal Agreement (ILA) to Implement the Lake Tahoe Total Maximum Daily Load (TMDL) with the Nevada Division of Environmental Protection (NDEP). The Nevada Tahoe Conservation District (NTCD) will work closely with Washoe County and NDEP to implement the Lake Clarity Crediting Program and document attainment of load reduction milestones and associated credit targets contained in the ILA. A motion to approve the Washoe County Lake Clarity Crediting Program Registration and Implementation grant for \$91,460.51 presented by Supervisor Cook, Seconded by Supervisor McCarthy. Motion carried unanimously.

12 For Possible Action: Approval of Proposal for the National Association of Conservation Districts Urban Agriculture Conservation Initiative.

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The Barton Health Urban Garden Providing Food Access, Therapy, and Nutrition Education Grant through the National Association of Conservation Districts Urban Agriculture Conservation Initiative would provide funding for coordination of an urban garden at Barton Health in South Tahoe. This grant, for \$33,036, has been submitted by the Tahoe Resource Conservation District (Tahoe RCD) in partnership with the NTCD. Assistant District Manager Olson explained that this garden would serve Barton Health and the greater community and would be building on the successful school garden program. This is also a great opportunity to partner with Tahoe RCD which is a goal of the two districts. Motion to approve the proposal for the National Association of Conservation Districts Urban Agriculture Conservation Initiative presented by Supervisor Cook, Seconded by Supervisor McCarthy. Motion carried unanimously.

13 For Possible Action: Staff Report

District Manager Kelly discussed that there is work being done on the Brautovich Park and Kahle Ditch Projects. There has also been some work in the Bijou Park Creek Watershed and there is interest by the City of South Lake Tahoe to continue to help with engineering technical assistance in that area. A proposal is currently being developed for the Federal Lands Access Program with the Tahoe Transportation District and the Nevada Department of Transportation with a potential of up to \$9Million of funding.

14 Supervisor's Comments

Supervisor Perlman-Whyman will be at NACD annual meeting if needing anything brought up there. Supervisor McCarthy discussed that there is a little bit more money in NRCS and United States Department of Agriculture funding and to investigate the National Institute of Food and Agriculture for potential urban agriculture funding.

15 Public Interest Comments

Zachary Ormsby, the new Conservation Districts Program Manager for the Department of Conservation and Natural Resources will be at NACD annual mtg. He discussed that NRCS is attempting to hiring an engineer in Washoe County but are finding it difficult and he feels that NTCD is on the right track with trying to provide engineering technical assistance. He is also working with creating updated cooperative agreements with conservation districts and discussed carbon sequestration initiatives and opportunities coming in the near future.

16 For Possible Action: Motion to Adjourn

Motion to adjourn presented by Supervisor Nelson, Seconded by Supervisor Cook. Motion carried unanimously.
