



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 x 21

Board Meeting Agenda

April 29, 2021

10 AM (estimated 2-hour duration)

Location: Teleconference
Call-in Information: Zoom Meeting ID: 775 586 1610
<https://zoom.us/j/7755861610>

Agenda Item

1 Call to Order

2 Supervisor Roll Call

3 Pledge of Allegiance

4 For Possible Action - Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

5 Public Interest Comments (No Action):

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Posted: Nevada Tahoe Conservation District Administrative Office, Douglas County Clerk, Washoe County Clerk, NV Division of Conservation Districts.

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email dolson@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at ntcd.org/board-of-supervisors/

CONSENT CALENDAR

The consent calendar consists of items 6 and 7 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar

Agenda Items

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6 Agency Reports: Discussion

A Report: Natural Resources Conservation Service (NRCS) report

B Report: National Association of Conservation Districts (NACD) report

C Report: Department of Conservation and Natural Resources Conservation District Program report

D Report: Nevada Association of Conservation Districts (NvACD) report

7 Discussion/Possible Action (Business)

A For Possible Action: Approval of the Board of Supervisors Meeting Minutes for January 19th, 2021

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B For Possible Action: Approval of the Board of Supervisors Meeting Minutes for March 16, 2021

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ADMINISTRATIVE CALENDAR

Agenda Items

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| 8 | Consent Calendar items pulled for further discussion
Item(s) pulled from the Consent Calendar will be heard at this time. | |
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| 9 | For Possible Action: Approval of the NTCD Financial Report for March 2021
As of 3/31/21, the District's Fund balance was \$157,680. This represents the District's available spendable resources, or assets less liabilities. March had a surplus of \$1,910. This was the 9th month of the fiscal year. April will have additional spending due to buying an additional computer for the new employee and upgrading an existing outdated computer. The District also upgraded the server capabilities to better accommodate remote working. Additional indirect rate funds brought in by the new employee when he starts in May should compensate for these expenditures. | 12 |
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| 10 | For Possible Action: Approval of the Best Value Bid from Qualified Contractor within Project Construction Budget for Logging Road Stormwater Decant Facility
Submitted bids for the Logging Road Stormwater Decant Facility are to be opened at 4 pm on Monday, April 26 th . The best value bid from a qualified contractor will be chosen. Additional documentation regarding the chosen contractor will be available at the board meeting. | |
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| 11 | For Possible Action: District Manager Kelly's Annual Performance Evaluation
Review of the attached performance evaluation for Meghan Kelly. A discussion of performance will determine the associated merit increase. | 18 |
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| 12 | For Possible Action: Updates on Health Insurance Changes for Staff Retention
A review of coverage options available through our current insurance agent, LP insurance, and updates on discussions taking place with Douglas County in regards to potential joint coverage. | 20 |
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| 13 | Staff Report | |
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| 14 | Supervisor's Comments | |
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| 15 | Public Interest Comments
No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken. | |
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| 16 | For Possible Action: Motion to Adjourn | |
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