



PO Box 915
Zephyr Cove, NV 89448
775-586-1610 x 21

Board Meeting Agenda

June 27, 2022

1 PM (estimated 2-hour duration)

Location: Teleconference Only

Call-in Information: Zoom Meeting ID: 775 586 1610
<https://zoom.us/j/7755861610>
+1 669 900 6833

Agenda Item

1 Call to Order

2 Supervisor Roll Call

3 Pledge of Allegiance

4 For Possible Action - Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

5 Public Interest Comments (No Action):

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

Possible Changes to Agenda Order and Timing. Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

Posted: Nevada Tahoe Conservation District Administrative Office

Members of the public who are disabled and require special accommodations or assistance at the meeting are requested to telephone the NTCD Administrative Office at (775) 586-1610 x21 three days prior to the Board meeting. Please contact Dana Olson at PO Box 915, Zephyr Cove, NV 89448; or email dolson@ntcd.org; or phone 775-586-1610 #21 to obtain supporting material for the agenda. Supporting material may also be found at ntcd.org/board-of-supervisors/

CONSENT CALENDAR

The consent calendar consists of item 6 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Motion to approve the Consent Calendar

Agenda Items	Page #
6 Discussion/ For Possible Action (Business)	
A For Possible Action: Approval of the Board of Supervisors Meeting Minutes for April 25th, 2022	4
B For Possible Action: Approval of the NTCD Financial Report for April 2022 As of 4/30/22, the District's fund balance was \$166,469. This represents the District's available spendable resources and/or assets less liabilities. The month of April had a deficit of \$24,735. This deficit was due to \$29,904 in bank fraud that had not yet been covered by insurance. This was the 10th month of the fiscal year.	8

ADMINISTRATIVE CALENDAR

Agenda Items	Page #
7 Consent Calendar items pulled for further discussion Item(s) pulled from the Consent Calendar will be heard at this time.	
8 NTCD Staff Report to the Board of Supervisors District Manager Kelly will provide updates on staff to NTCD Board members.	
9 For Possible Action: Approval of the NTCD Financial Report for May 2022 As of 5/30/22, the District's fund balance was \$199,068. This represents the District's available spendable resources and/or assets less liabilities. The month of May had a surplus of \$32,644. This surplus was due to the payment by insurance to cover April's bank fraud and a high amount of grant work bringing in indirect costs and low general fund spending. The bank account fraud in the District's Wells Fargo account has been resolved with no finding with Wells Fargo and is still an open investigation through Douglas County and Lincoln City, Oregon police. The District also bought 2 computers (\$2,968) this month. This was the 11th month of the fiscal year.	14
10 For Possible Action: Moving NTCD's Banking to Chase Bank from Wells Fargo to Improve Banking Options and Digitize Transactions Assistant District Manager Olson and Supervisor Kelly will discuss the options available to move more banking to a digital platform. Information has been gathered from Wells Fargo and Chase bank in regards to cost, service, and features.	20
11 For Possible Action: Approval of Marla Bay Water Quality Improvement Project with the Environmental Protection Agency (EPA) For \$125,000 Utilizing the Tahoe Regional Planning Agency model and guidelines, the Marla Bay Water Quality Improvement Project will assist private landowners and local jurisdictions with Total Maximum Daily Load (TMDL) implementation.	38
12 For Possible Action: Approval of Saxon Creek Aquatic Organism Passage Project Phase 2 Amendment	40

This item is to approve \$325,000 of additional funds for the Saxon Creek Aquatic Organism Passage Project Phase 2 for a total of \$925,000. The deliverables and project timeline remain the same. The additional funds will be used to cover increases in construction and oversight costs.

13 For Possible Action: Approval of a \$215,000 grant with the US Forest Service to construct Beaver Dam Analogs/Willow Fence in Saxon and Trout Creeks as part of the Post-Caldor Fire Response Project 42

Through this project up to 80 beaver dam analogs will be installed on Saxon and Trout creeks below the Caldor Fire burn scar. This project is being funded by the Lake Tahoe Restoration Act.

14 For Possible Action: District Manager Kelly's Annual Performance Evaluation 43

Review of the attached performance evaluation for Meghan Kelly. A discussion of performance will determine the associated merit increase.

15 Agency Reports: Discussion and Updates on Current Issues and Events

Reports are limited to 3 minutes. Unless extended at the discretion of the chair to ensure complete consideration of the item, discussion of the report amongst committee members will be limited to 10 minutes total. (No Action)

A Report: Natural Resources Conservation Service (NRCS) report (No Action)

March and April reports are available in the board packet.

B Report: National Association of Conservation Districts (NACD) report (No Action)

C Report: Department of Conservation and Natural Resources Conservation District Program report (No Action)

D Report: Nevada Association of Conservation Districts (NvACD) report (No Action)

16 Supervisor's Comments

Comments are limited to 3 minutes. Supervisors may identify items for future agendas. No discussion among Committee members will take place on this item. (No Discussion, Deliberation, or Action).

17 Public Interest Comments

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

18 For Possible Action: Motion to Adjourn
