



PO Box 915  
Zephyr Cove, NV 89448  
775-586-1610 x 21

# Board Meeting Agenda

August 28, 2023 at 1 PM (estimated 2-hour duration)

**Location:** Teleconference Only

**Information:** Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 265 453 026 266

Passcode: CTGnLY

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**Or call in (audio only)**

[+1 929-346-7276, 600396783#](#) United States,

New York City

Phone Conference ID: 600 396 783#

## Agenda Item

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### 1 Call to Order and Determination of Quorum

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### 2 Supervisor Roll Call

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### 3 Pledge of Allegiance

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### 4 For Possible Action - Approval of the Agenda

This is the tentative schedule for the meeting. The Board reserves the right to take items in a different order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay the discussion relating to an item on the agenda at any time.

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### 5 Public Interest Comments (No Action):

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

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**Remote Public Comment:** To participate in this meeting via Teams, please log into the webinar using the link at the top of the agenda, or by typing <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> in your computer browser, and entering Meeting ID 265 453 026 266 and passcode CTGnLY. This option will require a computer with audio and video capabilities. To provide public comment via Teams, please use the "Raise Hand" feature during any public comment period. To join by telephone, please call 1-929-346-7276 and enter passcode 600 396 783 and pressing #. To provide public comment via telephone, press \*5 to raise your hand during any public comment period, and \*6 to mute or unmute your phone.

**Possible Changes to Agenda Order and Timing.** Items on the agenda may be taken out of order, combined with other items, withdrawn from the agenda, moved to the agenda of another later meeting; moved to or from the Consent section, or they may be voted on in a block. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are voted on as a block and will not be read or considered separately unless withdrawn from the Consent agenda.

**Posting of Agenda:** Pursuant to NRS 241.020(4)(b), the Agenda for the Nevada Tahoe Conservation District meeting has been posted at the Nevada Tahoe Conservation District Office (400 Doria Ct., Zephyr Cove, NV 89448) and has been electronically posted at <https://notice.nv.gov> and <https://ntcd.org>.

**Agenda and Supporting Material:** Copies of this agenda and supporting materials for the items on the agenda may be obtained by contacting Dana Olson (400 Doria Ct., Zephyr Cove, NV. 89448, phone 775-586-1610, or e-mail [dolson@ntcd.org](mailto:dolson@ntcd.org)). A person requesting material may receive it by email or a physical copy at no charge. Supporting materials are available to the public at the same time they are available to the Board of Supervisors. If materials are distributed at a meeting, they will be available within one business day. The agenda and supporting materials may also be accessed on the Nevada Tahoe Conservation District website at <https://ntcd.org/board-of-supervisors/>.

**Accommodations:** Any person requiring accommodation to participate in this public meeting may contact Dana Olson by emailing [dolson@ntcd.org](mailto:dolson@ntcd.org) or by calling 775-586-1610 at least 24 hours prior to the meeting.

## CONSENT CALENDAR

The consent calendar consists of item 6 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

### Agenda Items

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#### 6 Discussion/ For Possible Action (Business)

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| <b>A For Possible Action: Approval of the Board of Supervisors Meeting Minutes for June 30, 2023</b> | 4 |
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| <b>B For Possible Action: Approval of the NTCD Financial Report for June 2023</b> | 7 |
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As of 6/30/23, the District's fund balance was \$257,813. This represents the District's available spendable resources and/or assets less liabilities. The month of June had a deficit of \$4,425. The District received an unrestricted grant from POOL/PACT for \$1,250, and paid \$9,000 to employees' HSAs as the 2<sup>nd</sup> half of their district contribution. This was the final month of the fiscal year. The district had a net surplus of \$45,359 for the year.

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| <b>C For Possible Action: Approval of the NTCD Financial Report and Annual Report for Fiscal Year 2023</b> | 13 |
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The District completed its annual and financial reports for Fiscal Year 2023. They will be submitted to Nevada Department of Conservation and Natural Resources Conservation District Program by September 30th.

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## ADMINISTRATIVE CALENDAR

### Agenda Items

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| <b>7</b> | <b>Consent Calendar items pulled for further discussion</b><br>Item(s) pulled from the Consent Calendar will be heard at this time. |  |
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| <b>8</b> | <b>NTCD Staff Report to the Board of Supervisors</b><br>District Manager Kelly will provide updates on staff to NTCD Board members. |  |
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| <b>9</b> | <b>For Possible Action: Approval of the NTCD Financial Report for July 2023</b> | 24 |
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As of 7/31/23, the District's fund balance was \$247,36. This represents the District's available spendable resources and/or assets less liabilities. The month of March had a deficit of \$10,777. The District had an expenditure of \$4,379 for the POOL/PACT quarterly payment and \$5,894 for the annual liability and worker compensation insurance. This was the 1st month of the fiscal year.

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| <b>10</b> | <b>For Possible Action: Approval of Cave Rock State Park Survey, Fencing, and Erosion Control Project Amendment for total contract amount of \$280,475.16 and end date of December 31, 2024</b> | 30 |
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This contract provides funds to address, prevent, and repair erosion issues at Cave Rock State Park. This increases the current contract by \$185,854.05 and extends the end date of the project to December 31, 2024.

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| <b>11</b> | <b>For Possible Action: Discussion of Lead-sheathed cable in Lake Tahoe</b> | 32 |
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Supervisor Felton will discuss investigations into lead-sheathed cables that exist in Lake Tahoe and the drafting of a letter by the NTCD to stakeholders to encourage and hasten their removal.

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| <b>12</b> | <b>Agency Reports: Discussion and Updates on Current Issues and Events</b> |  |
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Reports are limited to 3 minutes. Unless extended at the discretion of the chair to ensure complete consideration of the item, discussion of the report amongst committee members will be limited to 10 minutes in total. (No Action)

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**A Report: Natural Resources Conservation Service (NRCS) report (No Action)**

June report provided in supplementary materials

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**B Report: National Association of Conservation Districts (NACD) report (No Action)**

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**C Report: Department of Conservation and Natural Resources Conservation District Program report (No Action)**

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**D Report: Nevada Association of Conservation Districts (NvACD) report (No Action)**

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**13 Supervisor's Comments**

Comments are limited to 3 minutes. Supervisors may identify items for future agendas. No discussion among Committee members will take place on this item. (No Discussion, Deliberation, or Action).

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**14 Public Interest Comments**

No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

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**15 For Possible Action: Motion to Adjourn**

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