



Board Meeting Agenda

August 12, 2026, at 10 AM (estimated 2-hour duration)

Location Information:

NTCD Office (400 Dorla Ct., Zephyr Cove) and Teleconference - Microsoft Teams

Computer, mobile app, or room device:
Meeting ID: 282 575 014 771
Passcode: MXcwsN

Call in: +1 929-346-7276
Phone Conference ID: 271 736 605#

[Click here to join the Microsoft Teams meeting](#)

[+1 929-346-7276,,271736605#](#)

Agenda Item

1 Call to Order, Determination of Quorum

2 Supervisor Roll Call

3 Pledge of Allegiance

Public Comment (No Action)

- Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

Posting of Agenda. Pursuant to NRS 241.020(4), the agenda for the Nevada Tahoe Conservation District Board of Supervisors has been posted at the Nevada Tahoe Conservation District Office (400 Dorla Ct., Zephyr Cove, NV 89448) and has been electronically posted at <https://notice.nv.gov> and <https://ntcd.org>.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda may be obtained by contacting Dana Olson (400 Dorla Ct., Zephyr Cove, NV. 89448, phone 775-586-1610, or e-mail dolson@ntcd.org). The agenda and supporting materials may also be accessed on the Nevada Tahoe Conservation District website at <https://ntcd.org/board-of-supervisors/>. A person requesting material may receive it by email or a physical copy at no charge. Supporting materials are available to the public at the same time they are available to the Board of Supervisors. If materials are distributed at a meeting, they will be available within one business day.

Possible Changes to Agenda and Timing. The Board of Supervisors may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are considered and voted on as a block and will not be read aloud or considered separately unless requested by a Supervisor.

Public Comment. Public comments are welcome during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment via Teams, by logging into the webinar using the link at the top of the agenda, or by typing <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> in your computer browser, and entering Meeting ID 282 575 014 771 and Passcode MXcwsN. This option will require a computer with audio and video capabilities. To provide public comment via Teams, please use the "Raise Hand" feature during any public comment period. To join by telephone, please call 1-929-346-7276 and enter passcode 271 736 605 and pressing #. To provide public comment via telephone, press *5 to raise your hand during any public comment period, and *6 to mute or unmute your phone.

Additionally, persons are invited to submit public comments in writing by emailing Dana Olson at dolson@ntcd.org. The Nevada Tahoe Conservation District will make reasonable efforts to include all such comments received by 4:00 p.m. one working day prior to the meeting in the record.

Forum Restrictions and Orderly Conduct of Business. The Board of Supervisors conducts the business of the Nevada Tahoe Conservation District during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks that antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board of Supervisors can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Supervisors. However, responses from Supervisors to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the Board of Supervisors will consider, Supervisors may choose not to respond to public comments, except to correct factual inaccuracies or to ask that a matter be listed on a future Nevada Tahoe Conservation District meeting agenda. The Nevada Tahoe Conservation District may do this either during the Public Comment item or during the following item: "Supervisor's Comments [Non-action item]."

Special Accommodations. Any person requiring accommodation to participate in this public meeting may contact Dana Olson by emailing dolson@ntcd.org or by calling 775-586-1610 at least 24 hours prior to the meeting.

Consent Calendar

The consent calendar consists of item 5 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Agenda Item		Page
5	Discussion/ For Possible Action (Business)	
A	For Possible Action: Approval of the Board of Supervisors Meeting Minutes for April 27, 2026	5
B	For Possible Action: Approval of the NTCD Financial Report for April 2026 As of 4/30/26, the District's fund balance was \$316,386. This represents the District's available spendable resources (assets minus liabilities). The April financial report reflects a deficit of \$9,890. A Health Savings Account employer contribution of \$1,500 for each employee was distributed this month. An additional \$1,115.87 from the Nevada Department of Conservation and Natural Resources was distributed to conservation districts in good standing this month. This was the tenth month of the fiscal year.	9
C	For Possible Action: Approval of the NTCD Financial Report for May 2026 As of 5/31/26, the District's fund balance was \$333,694. This represents the District's available spendable resources (assets minus liabilities). The May financial report reflects a surplus of \$17,307. There was minimal general fund spending this month by staff. This was the eleventh month of the fiscal year.	17
D	For Possible Action: Approval of the Washoe County and Nevada Department of Transportation (NDOT) 2027-2031 Interlocal Agreement (ILA) Assistance for \$10,000 The District will assist in the renewal of the ILAs between Washoe County and the Nevada Division of Environmental Protection (NDEP) and between NDOT and NDEP. The ILAs designate the implementation partners (Washoe County and NDOT) as the lead entities for all urban load reduction actions within their jurisdictions. This agreement was signed by District Manager Kelly under her signing authority.	24
E	For Possible Action: Approval of the Upper Third Creek and Rosewood Creek Construction Inspection Agreement with Washoe County for \$35,765.00, Expiring on December 31, 2026 Washoe County and their consultants/contractors will be installing Phase I of the Upper Third & Rosewood Creek Water Quality Improvement Project this summer 2026. At the County's request, NTCD will assist with construction inspection for this project. District Manager Kelly signed this agreement under her signing authority.	43
F	For Possible Action: Approval of the Kahle Drive Stateline to Stateline Bike Path Class 1 Connector Project Agreement with Nevada Division of State Parks for \$66,531.50, Expiring on September 20, 2027 The District will construct 325 linear feet of Class 1 bike path and reconstruct 400 linear feet of the existing Stateline to Stateline bike path to facilitate the connection of the new path to the existing trail and to improve bike and pedestrian safety. District Manager Kelly signed this agreement under her signing authority.	58
G	For Possible Action: Approval of the Lower Rosewood Creek Aquatic Organism Passage Project Agreement for \$32,031 with the Nevada Department of Wildlife This is additional funding for the Lower Rosewood Creek Aquatic Organism Passage Project to remove two metal standpipe culvert crossings installed in 2003 along lower Rosewood Creek and replace them with fish-friendly structures that allow for the passage of native salmonids. District Manager Kelly signed this agreement under her signing authority.	74

For Possible Action: Approval of the NTCD Annual Report and Fiscal Year 2026 Financial Report

H	The District completed its annual and financial reports for Fiscal Year 2026. For Fiscal Year 2026, the District had Total Receipts of \$4,530,465 and Total Expenditures of \$2,765,815. Both the annual and financial reports will be submitted to the Nevada Department of Conservation and Natural Resources Conservation District Program by September 30th.	87
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Administrative Agenda

Agenda Item		Page
6	Consent Calendar Items Pulled for Further Discussion Item(s) pulled from the Consent Calendar will be heard at this time.	
7	NTCD Staff Report to the Board of Supervisors (No Action) District Manager Kelly will provide updates on staff and projects.	
8	For Possible Action: Approval of the NTCD Financial Report for June 2026 As of 6/30/26, the District's fund balance was \$299,100. This represents the District's available spendable resources (assets minus liabilities). A Health Savings Account employer contribution of \$1,500 for each employee was distributed this month. The audit invoice of \$26,000 was paid this month. The June financial report reflects a deficit of \$17,474. This was the final month of the fiscal year. There was a deficit of \$3,585 for the year.	99
9	For Possible Action: Approval of the Tahoe Meadows West Trailhead Improvement Project Grant Agreement for \$145,000 with the Nevada Department of Conservation and Natural Resources The Tahoe Meadows West Trailhead Improvements project will construct a parking lot on the west side of the Mt. Rose Highway (SR-431) on the south side of Tahoe Meadows. This grant will support the engineering design, permitting, and any additional studies/field work needed to build the proposed parking lot at the IVGID 5-acre parcel off the Mt. Rose Highway (SR-431) at Tahoe Meadows to shovel-ready status.	107
10	For Possible Action: Approval of Awarding \$309,805.00 to Cutting Edge Construction, LLC for the Construction Contract for the Hogan Court Drainage Improvement Project Bids for the Hogan Court Drainage Improvement Project were opened on July 28th, 2026. Five contractors submitted bids. Following review, Cutting Edge Construction, LLC was identified as the best value bidder, meeting all qualifications and submitting a proposal within the project's construction budget. Bid tabulation and Cutting Edge Construction, LLC's proposal are included in the supplemental materials for reference. This project, funded by the Nevada Department of Transportation, addresses runoff from SR-431 and uphill neighborhoods into Incline Village, Washoe County, Nevada that causes damage to nearby private infrastructure. The construction is anticipated to be completed this year. The District has the funds to award this contract.	164
11	For Possible Action: Determine NTCD's 2026 Election Day The NTCD biennial election needs to be held in the first 10 days of November. The Board will choose the day and time of the election.	
12	Agency Reports: Discussion and Updates on Current Issues and Events Reports are limited to 3 minutes. To ensure complete consideration of the item, discussion of the report amongst committee members will be limited to 10 minutes in total, unless extended at the Chair's discretion. (No Action)	
A	Report: Natural Resources Conservation Service (NRCS) report (No Action)	
B	Report: National Association of Conservation Districts (NACD) report (No Action)	

**C Report: Department of Conservation and Natural Resources Conservation District
Program report (No Action)**

D Report: Nevada Association of Conservation Districts (NvACD) report (No Action)

Supervisors' Comments

13 Comments are limited to 3 minutes. Supervisors may identify items for future agendas. No discussion among Board members will take place on this item. (No Discussion, Deliberation, or Action).

Public Comment (No Action)

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15 Adjournment
