



Board Meeting Agenda

September 28, 2026, at 1 PM (estimated 2-hour duration)

Location Information:

NTCD Office (400 Dorla Ct., Zephyr Cove) and Teleconference - Microsoft Teams

Computer, mobile app, or room device:
Meeting ID: 282 575 014 771
Passcode: MXcwsN

Call in: +1 929-346-7276
Phone Conference ID: 271 736 605#

[Click here to join the Microsoft Teams meeting](#)

[+1 929-346-7276,,271736605#](#)

Agenda Item

1 Call to Order, Determination of Quorum

2 Supervisor Roll Call

3 Pledge of Allegiance

Public Comment (No Action)

- Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.

Posting of Agenda. Pursuant to NRS 241.020(4), the agenda for the Nevada Tahoe Conservation District Board of Supervisors has been posted at the Nevada Tahoe Conservation District Office (400 Dorla Ct., Zephyr Cove, NV 89448) and has been electronically posted at <https://notice.nv.gov> and <https://ntcd.org>.

How to Get Copies of Agenda and Supporting Materials. Copies of this agenda and supporting materials for the items on the agenda may be obtained by contacting Dana Olson (400 Dorla Ct., Zephyr Cove, NV. 89448, phone 775-586-1610, or e-mail dolson@ntcd.org). The agenda and supporting materials may also be accessed on the Nevada Tahoe Conservation District website at <https://ntcd.org/board-of-supervisors/>. A person requesting material may receive it by email or a physical copy at no charge. Supporting materials are available to the public at the same time they are available to the Board of Supervisors. If materials are distributed at a meeting, they will be available within one business day.

Possible Changes to Agenda and Timing. The Board of Supervisors may consider items on the agenda out of order, may combine two or more agenda items for consideration, may remove an item from the agenda, or may delay discussion of an item on the agenda at any time. Items with a specific time designation will not be heard prior to the stated time, but may be heard later. Items listed in the Consent section of the agenda are considered and voted on as a block and will not be read aloud or considered separately unless requested by a Supervisor.

Public Comment. Public comments are welcome during the Public Comment periods at the beginning and end of the meeting for all matters, whether listed on the agenda or not. Additionally, public comment specific to the action item will be heard during individual action items on the agenda. Public comments are limited to three (3) minutes per person per comment period. Persons may not allocate unused time to other speakers.

Members of the public may submit public comment via Teams, by logging into the webinar using the link at the top of the agenda, or by typing <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting> in your computer browser, and entering Meeting ID 282 575 014 771 and Passcode MXcwsN. This option will require a computer with audio and video capabilities. To provide public comment via Teams, please use the "Raise Hand" feature during any public comment period. To join by telephone, please call 1-929-346-7276 and enter passcode 271 736 605 and pressing #. To provide public comment via telephone, press *5 to raise your hand during any public comment period, and *6 to mute or unmute your phone.

Additionally, persons are invited to submit public comments in writing by emailing Dana Olson at dolson@ntcd.org. The Nevada Tahoe Conservation District will make reasonable efforts to include all such comments received by 4:00 p.m. one working day prior to the meeting in the record.

Forum Restrictions and Orderly Conduct of Business. The Board of Supervisors conducts the business of the Nevada Tahoe Conservation District during its meetings. The presiding officer may order the removal of any person whose statement or other conduct disrupts the orderly, efficient, or safe conduct of the meeting. Warnings against disruptive comments or behavior may or may not be given prior to removal. The viewpoint of a speaker will not be restricted, but reasonable restrictions may be imposed upon the time, place, and manner of speech. Irrelevant and unduly repetitious statements and personal attacks that antagonize or incite others are examples of speech that may be reasonably limited.

Responses to Public Comments. The Board of Supervisors can deliberate or take action only if a matter has been listed on an agenda properly posted prior to the meeting. The Open Meeting Law does not expressly prohibit responses to public comments by the Board of Supervisors. However, responses from Supervisors to unlisted public comment topics could become deliberation on a matter without notice to the public. To avoid this situation and to ensure the public has notice of all matters the Board of Supervisors will consider, Supervisors may choose not to respond to public comments, except to correct factual inaccuracies or to ask that a matter be listed on a future Nevada Tahoe Conservation District meeting agenda. The Nevada Tahoe Conservation District may do this either during the Public Comment item or during the following item: "Supervisor's Comments [Non-action item]."

Special Accommodations. Any person requiring accommodation to participate in this public meeting may contact Dana Olson by emailing dolson@ntcd.org or by calling 775-586-1610 at least 24 hours prior to the meeting.

Consent Calendar

The consent calendar consists of item 5 below. Items appearing on the Consent Calendar are items that can be adopted with one motion unless pulled by a Supervisor or a member of the public. Members of the public who wish to have a consent item placed on the Administrative Agenda shall make that request during the public comment section at the beginning of the meeting and specifically state why they are making the request. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda or may be continued until another meeting.

Agenda Item		Page
5	Discussion/For Possible Action (Business)	
A	For Possible Action: Approval of the Board of Supervisors Meeting Minutes for August 12, 2026	4
B	For Possible Action: Approval of the NTCD Financial Report for July 2026 As of 7/31/26, the District's fund balance was \$304,108. This represents the District's available spendable resources (assets minus liabilities). The July financial report reflects a deficit of \$11,285. The annual insurance payment \$7,011 was paid this month. This was the first month of the fiscal year.	9
C	For Possible Action: Approval of the Professional Services Agreement with the City of South Lake Tahoe for \$9,808.20 The District will support the City of South Lake Tahoe with drainage modeling at Lakeshore Marina to characterize the cause of surging at the storm drain outfall and to develop solutions to prevent continued erosion of the marina beach.	15

Administrative Agenda

Agenda Item		Page
6	Consent Calendar Items Pulled for Further Discussion Item(s) pulled from the Consent Calendar will be heard at this time.	
7	NTCD Staff Report to the Board of Supervisors (Discussion Only) District Manager Kelly will provide updates on staff and projects.	
8	For Possible Action: Approval of the NTCD Financial Report for August 2026 As of 8/31/26, the District's fund balance was \$322,711. This represents the District's available spendable resources (assets minus liabilities). The August financial report reflects a surplus of \$18,687. The Washoe County dues of \$25,000 were received this month. This was the second month of the fiscal year.	40
9	For Possible Action: Approval of the Natural Resources Conservation Service (NRCS) Engineering Assistance Agreement for \$391,501 The District will provide engineering assistance through this agreement to help agricultural producers plan and maintain property improvements across Nevada. This new agreement with NRCS continues work the District has carried out since 2023.	46
10	For Possible Action: District Manager Performance Review Review of performance evaluation for District Manager Meghan Kelly. Discussion and possible action to approve any potential merit increase. District Manager Kelly is currently at the top of the salary range for her position.	64
11	For Possible Action: Changing NTCD's 2026 Election Day to Thursday, November 5th at 5:30 PM The NTCD biennial election needs to be held in the first 10 days of November. The District Chairman is requesting to change the date from Monday, November 2 nd at 5:30 PM that was approved at the last meeting to Thursday, November 5 th at 5:30 PM	

12	Agency Reports: Discussion and Updates on Current Issues and Events Reports are limited to 3 minutes. To ensure complete consideration of the item, discussion of the report amongst committee members will be limited to 10 minutes in total, unless extended at the Chair's discretion. (No Action)
	A Report: Natural Resources Conservation Service (NRCS) report (No Action)
	B Report: National Association of Conservation Districts (NACD) report (No Action)
	C Report: Department of Conservation and Natural Resources Conservation District Program report (No Action)
	D Report: Nevada Association of Conservation Districts (NvACD) report (No Action)
13	Supervisors' Comments Comments are limited to 3 minutes. Supervisors may identify items for future agendas. No discussion among Board members will take place on this item. (No Discussion, Deliberation, or Action).
14	Public Comment (No Action) Comments heard under this item will be limited to three minutes per person and may pertain to matters both on and off the agenda. No action may be taken on a matter raised under this item of the agenda until the matter itself has been included specifically on an agenda as an item upon which action will be taken.
15	Adjournment