

Rebate Submission Checklist

Once you have completed the required fire defensible space work, upload this completed checklist, along with all noted documents on this form, to the online grant portal and submit your application for final review.

Rebate payment will be processed after the submission is approved and the funds are received from the granting agency.

- Competitive Bid Certification Form(s)- one for each contractor used in the rebate request - Signed.
- Contract with each contractor used in the rebate which includes itemized work performed, dates, signatures of both parties, and the property address. This could be satisfied by a written quote as long as it has all of the pertinent information. This contract cannot include: replacement planting or revegetation, landscaping improvements, tree trimming or removal unrelated to defensible space requirements, debris hauling beyond what is specified in the inspection, stump grinding, irrigation system work, pest or disease treatment, lawn care, and general property cleanup or beautification.
- Proof of payment for each of the contractors used in the rebate. Proof of payment can be shown by a canceled check, payment receipt, paid invoice, credit card statement, or bank statement showing the payment.
- Passing Fire Defensible Space Inspection from TDFPD. This will be accessed online.

To ensure prompt payment, NTCDC requests that participants in this program receive payment electronically.

Full Name: _____

Notification Email: _____

Name of Bank: _____

9-Digit Routing #: _____

Account #: _____

Checking Savings

Type of Account: Business Personal

Nevada Tahoe Conservation District is hereby authorized to directly deposit my rebate to the account listed above.

Signature: _____ Date: _____

Property Address: _____